

Module 6

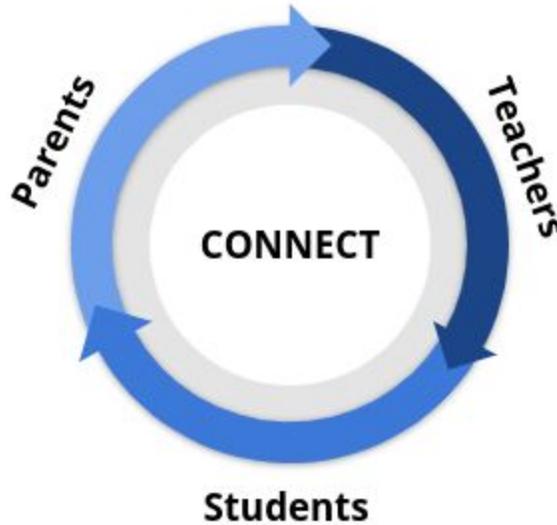
Enhance Student Learning through Q-Learn

Contents

Enhance Student Learning through Q-Learn	1
Lesson 1: The Students Platform	2
Objectives	2
Warm-Up	2
Lesson Proper	3
Parts and Features of Q-Learn	7
How to Answer Assessment	16
Key Points	20
Check Your Understanding	21
Lesson 2: Parents' App	22
Objectives	22
Warm-Up	22
Lesson Proper	23
Parts and Features of the Parent's App	26
Key Points	30
Check Your Understanding	30
Lesson 3: Quipper Basic Troubleshooting	32
Objectives	32
Warm-Up	32
Lesson Proper	33
Q-Link FAQs	34
Q-Create FAQs	53

Q-Learn FAQs	59
Key Points	64
Check Your Understanding	64
Answer key to Check Your Understanding	66
Bibliography	67

Enhance Student Learning through Q-Learn



According to William Spady, father of Outcome-Based Education, "All students can learn and succeed, but not in the same way on the same day." It means that every student is unique with different learning styles that one approach is not enough and may not be effective to others. Teachers are responsible for coming up with different learning approaches but should also come hand-in-hand with the parents to achieve the learning goals of the student.

In this module, teachers will understand the student's point of view in using an e-learning platform and guide them on how to maximize the features. Also, parents should always be involved in the learning of their children. With the help of Quipper's parent's app, they can monitor their child's progress in school and coordinate with teachers to improve their performance.

Lesson 1: The Students Platform

Objectives

At the end of the lesson, you should be able to

- identify the parts and features of Q-Learn platform
- relate to the experience of students in using the platform
- discuss the function of Q-Learn to the students

Warm-Up

Each student has different learning habits and unique learning needs. They have several strategies to understand the lesson. Some students like to study smarter, not harder, or they start with the most challenging subject first before moving on to the easiest.

In your own experience, what do you think are the best learning habits that can be shared with the students? Share these ideas in the link provided below.

Link to Essay 

- [Share your answer here](#)



Lesson Proper

As teachers, they were able to come up with systems that made learning easier for the students based on their habits and needs. Currently, a Learning Management System like Quipper came up to help organize the teaching-learning process. They are not only to aid teachers in delivering e-lessons but also for the students to access information anytime, anywhere, and to make learning more enjoyable for them.

Quipper has a platform for the students called **Q-Learn**. Using this platform, students can access their teacher's lessons on any device, and they can study at their own pace. Also, it is easier for them to find relevant topics and answer their assignments in just one click.

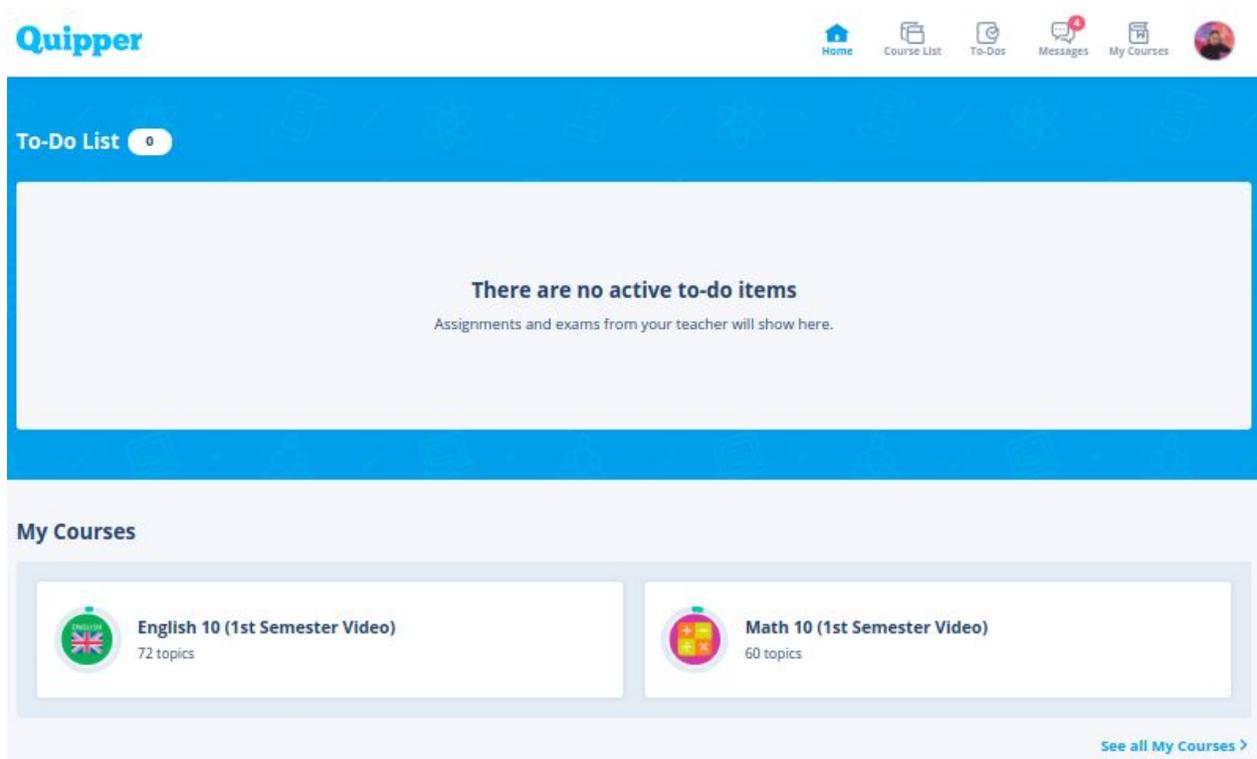
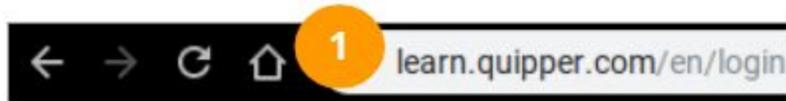


Fig 1.1. Q-Learn platform

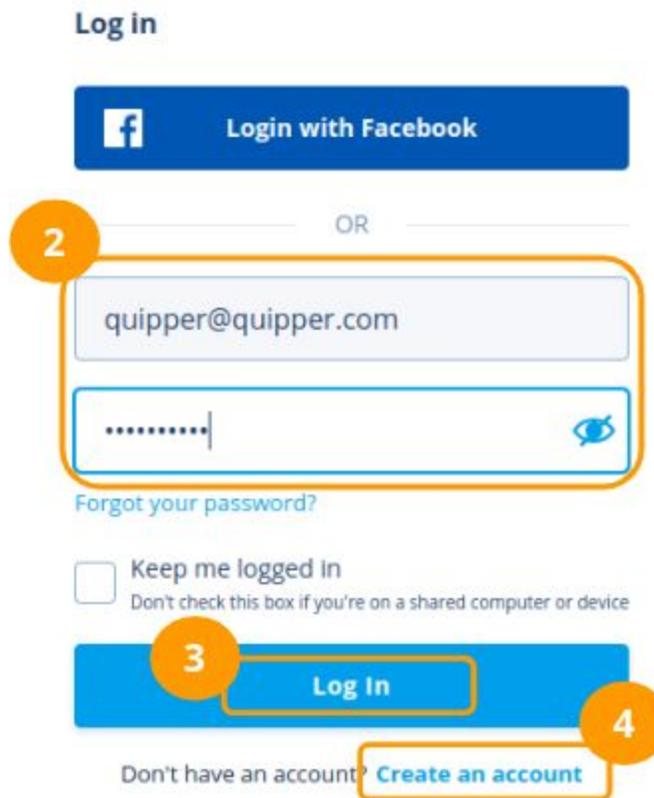
Ways to access Q-Learn

Students can access the Q-Learn platform by following these steps:

1. Go to **learn.quipper.com**



2. Log-in using the username and password given during student orientation
3. Then, click 'Log-in'
4. If the student doesn't have an account yet, click 'Create an account'.



To create an account, follow this procedure:

1. Fill out the required fields
2. Tick 'I have a School Membership Number' and enter the 12-digit number
3. Click '**Create Account**'

Note: School Membership Number is a unique 12-digit code used to join a school organization. Without this code, the students won't be able to join their teacher's class and receive the assignments. Quipper Support Officers are in charge of distributing the membership number before or during the student orientation.

Create Account

Sign Up with Facebook

OR

1 Required **Name**

Required **Grade**

Select your grade
▼

Optional **Phone**

Enter your phone number

Optional **Email**

Enter your email

Required Username
Enter your username

Required Password
Enter your password

* Password must be at least 6 characters, and a combination of letters and numbers.
* Avoid using a password that is used for other websites or that could be easily guessed.

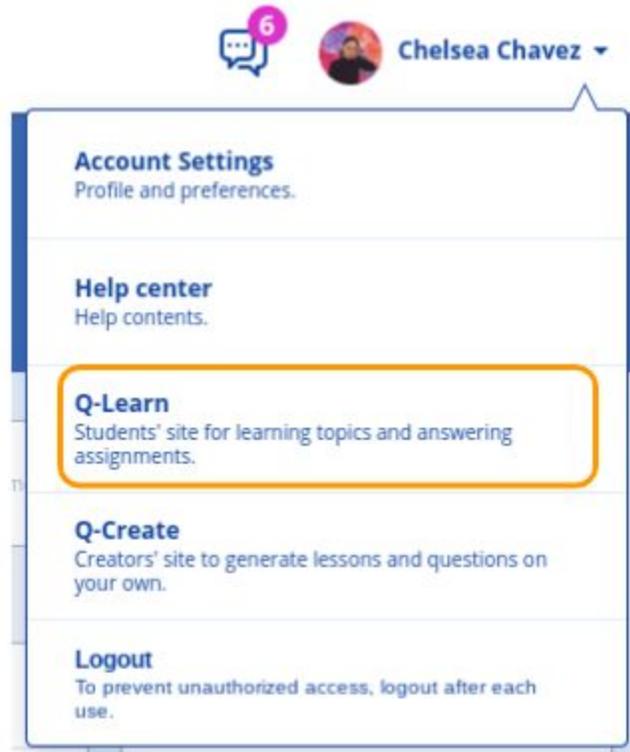
Confirm your password

2 I have a School Membership Number ⓘ
Enter 12-digit number

3 Create Account

On the other hand, teachers can access the Q-Learn platform without creating an account since they already have upon signing up for the Q-Link platform.

1. To access it, click the profile at the above right corner and click Q-Learn. A new window will automatically open.



Parts and Features of Q-Learn

Q-Learn consists of 'Global Navigation Bar Menu', which are the main features of the platform.



This page serves as a student's Dashboard and shows all the active To-do items, My courses, and Class Activities.

The **'To-Do List'** tab shows the current assignments that the student needs to accomplish. If the student has more than six assignments, the six with the nearest

due dates will appear on the home page. The overdue to-do activities do not reflect here.

To-Do List 10 Showing 6 out of 10 items

Enhancement Activity #3.3 Topics: 1 Due Today	Gabay sa Pag-aaral sa YUNIT 9 Topics: 2 Due Today
Gabay sa Pag-aaral sa YUNIT 9 Topics: 2 Due Today	Gabay sa Pag-aaral sa YUNIT 10 Topics: 2 Due Today
Gabay sa Pag-aaral sa YUNIT 10 Topics: 2 Due Today	LPU Activity Topics: 1 1 day left

[See all to-do items >](#)

'My Courses' section shows the current bookmarked courses, and it organizes the topics that the student would like to study.

My Courses

Science 10 (1st Semester Video) 48 topics	English 10 (1st Semester Video) 72 topics
Math 10 (1st Semester Video) 60 topics	Anne 2 topics

[See all My Courses >](#)

The '**Class Activities**' shows the current activities of other students in the class they've joined. This section serves as motivation for them to complete their pending tasks. Also, the Quipper Coordinator or Administrator in the school can disable this if it encourages unhealthy competition.

Class Activities

	Eze Diaz 23 hours ago Mastered Kahulugan ng Salita: Etimolohiya.
	Eze Diaz 23 hours ago Scored 70% on Kahulugan ng Salita: Etimolohiya.
	Ashanti Mitchell Silonga 12/2 Scored 80% on Evaluating Extemporaneous and Impromptu Speeches.
	Ashanti Mitchell Silonga 12/2 Scored 70% on Making and Delivering an Impromptu Speech.
	Ashanti Mitchell Silonga 12/2



This tab shows all the courses that were enabled for the self-study of the students.

1. Students can browse all the courses using the drop-down menu and choosing a course set.
2. They can also bookmark the courses by clicking the ribbon beside the course description. Bookmarked courses will appear in the 'My Courses' tab.
3. Then to see the topics, click the course title.

Course List

The screenshot shows a 'Course List' interface. On the left, a dropdown menu (callout 1) is open, showing categories: 'Senior High School (Video)' (3 courses), 'Math' (3 courses), 'English' (4 courses), and 'Filipino' (2 courses). The 'English' category is selected. In the main area, two course cards are visible. The first card (callout 3) is titled 'Oral Communication in Context (Video)' with 48 topics and a description: 'This course contains modules that are aligned with the Department of Education (DepEd) K-12 Curriculum for English Grade 11/12. Check content release schedule here...'. A bookmark icon (callout 2) is located to the right of this card. The second card is titled '21st Century Literature from the Philippines & the World (Video)' with 72 topics and a similar description. A bookmark icon is also present to the right of this card.

4. This part shows the learning progress of students and how many topics they have accomplished.
5. These are all the units and topics under the course set. Students can also see the progress in each topic.
6. Aside from the ribbon, they can also bookmark the courses using the 'Add to my courses' button.

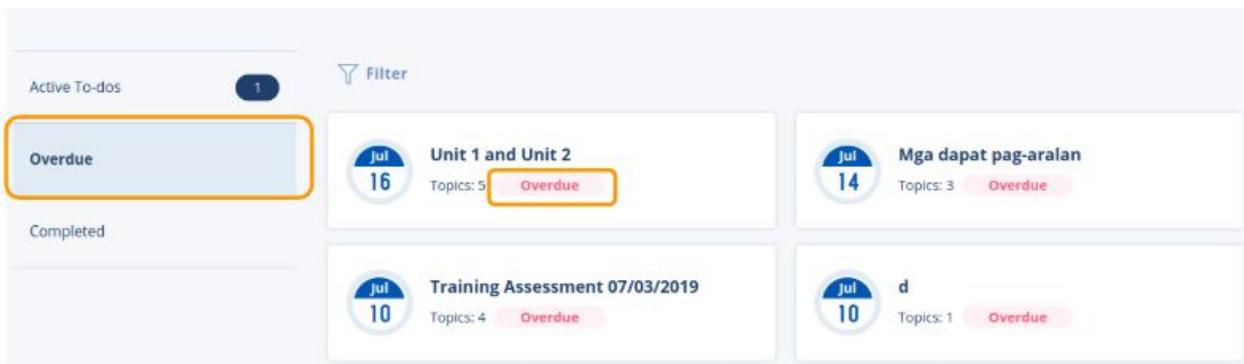


This tab shows all the active to-dos, overdue, and completed activities.

'Active To-dos' shows all the active assignments arranged in the nearest due date.



'Overdue' shows all overdue assignments. Students can still answer it but will be tagged as late.



'Completed' shows all completed assignments. A yellow circle with a crown indicates that the student has mastered the assignment.



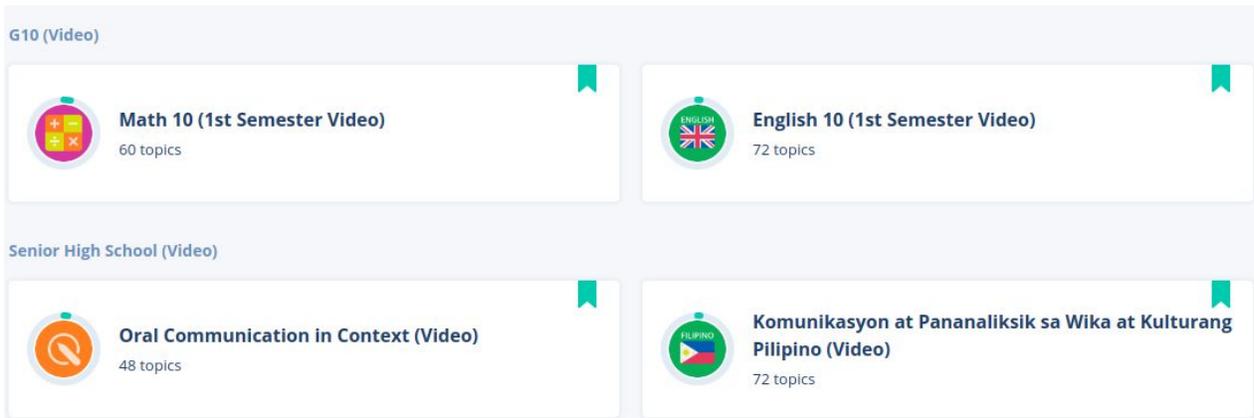
This tab shows all the messages that the student sent to his/her teachers.



Note: Students cannot message his/her other classmates to avoid cheating and unnecessary conversations.



This tab shows all the bookmarked courses from the 'Course List'. This feature is also accessible on the 'Home' page.





Profile
Logout

this tab will enable the students to update their profile, join a class, input membership number, and log-out their account.

To update their profile, click 'Edit'. Students can upload their profile picture, change username or password, update grade level, and input phone number.

Chelsea Chavez Quipper School Edit

chelsea_quipper

Account	
Profile Image	
Username	chelsea_quipper
Password	●●●●●●●●
Coins	161,200 coins

User information	
Name	Chelsea Chavez
Grade	Grade 12
Email	chelseaangelica.chavez@quipper.com

- Profile
- Class List
- School Membership
- Facebook Integration

In the 'Class List', students will see all the classes they've joined. This section is also where they can join a class by entering a class code given by their teachers.



Chelsea Chavez

chelsea_quipper

Quipper School

Profile

Class List

School Membership

Facebook Integration

Classes

Class Code

Submit

Cancel

Moreover, on the 'School Membership' section, students can manually enter their membership number if they failed to encode it while signing up.



Chelsea Chavez

chelsea_quipper

Quipper School

Profile

Class List

School Membership

Facebook Integration

School Membership

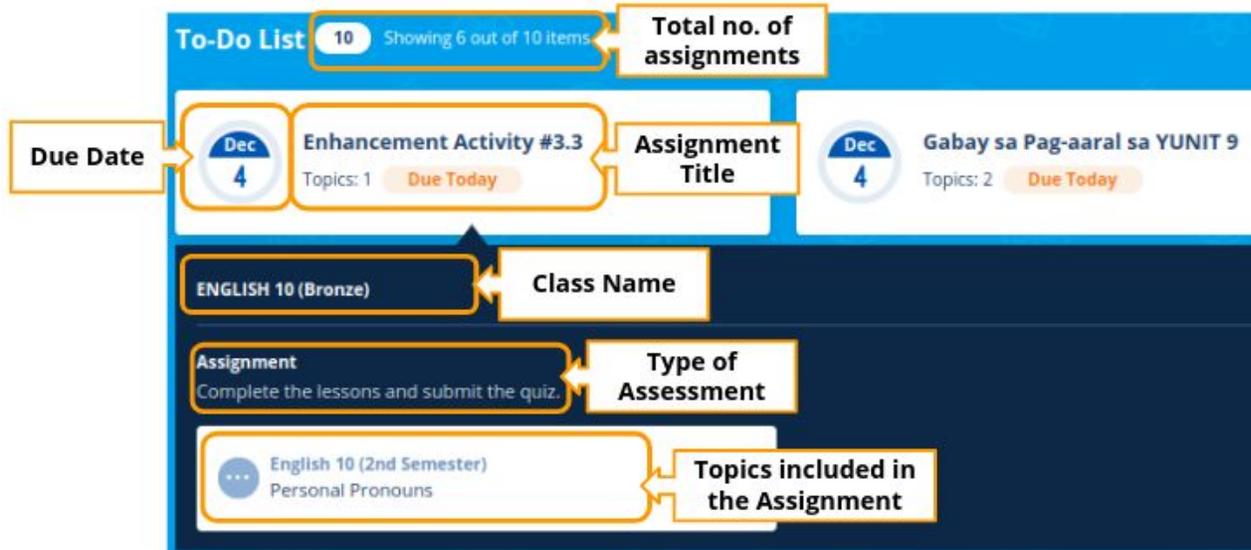
Membership number

Save

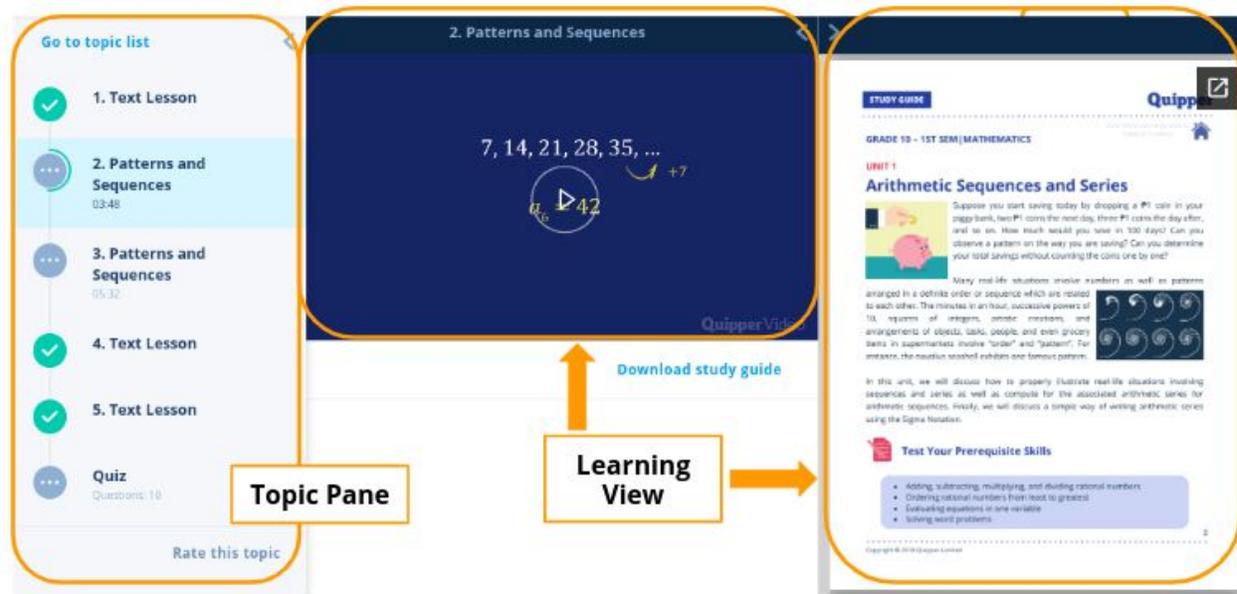
Cancel

How to Answer Assessment

To access the assignment, the student should click the assignment title on the 'Homepage' or 'To-Do' tab. This will show the topics included in that assignment together with the class name and type of assessment.

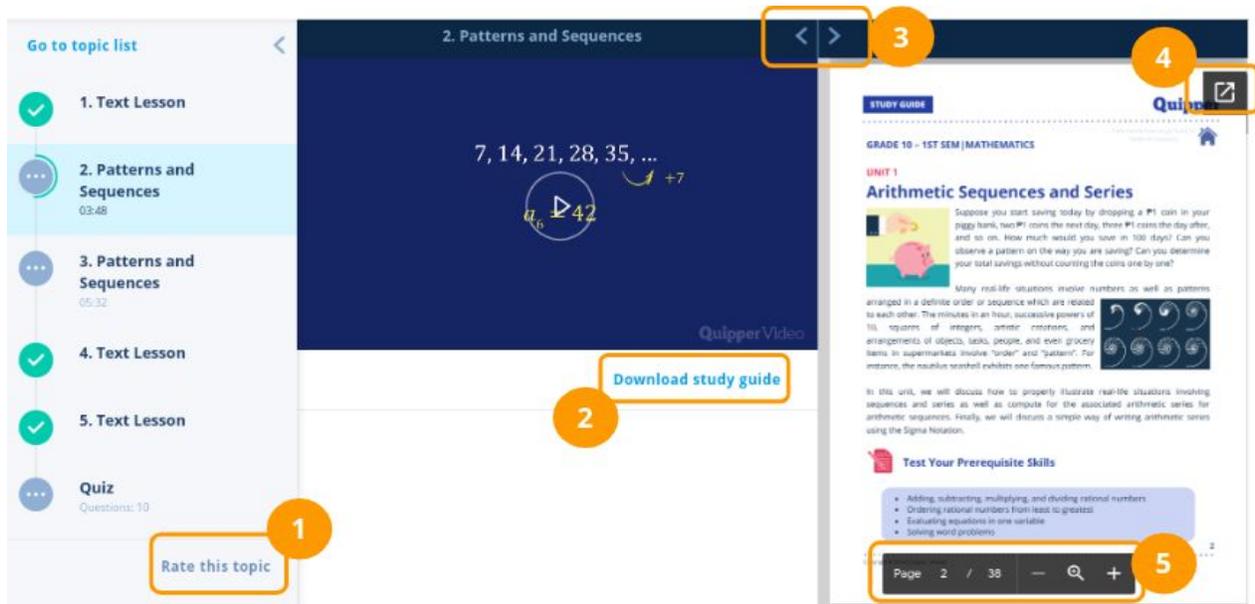


Each topic consists of a topic pane, which shows the progress of text lessons, video lessons, and quiz. Checkmark indicates that the students completed the specific lesson slide. On the right side of the topic pane is the learning view, which shows the video lessons or text lessons. Students have the option to download or read the study guide while viewing the video lessons through the learning view.



Students can also:

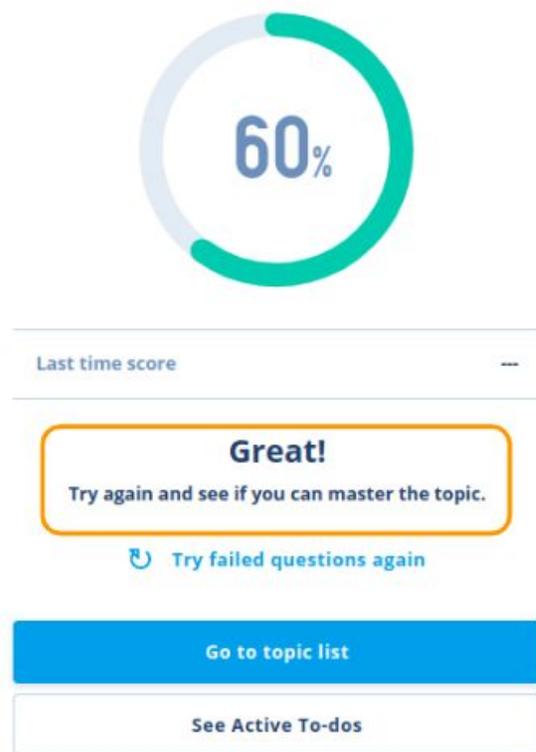
1. Rate the topic
2. Download the study guide
3. Adjust the learning view depending on their reading preference
4. Open the study guide in a new tab
5. Zoom in or out for a clearer view of the study guide



In the previous lessons, different types of assessments in Quipper were discussed. To further understand each type, this is the actual format in the student's point of view.

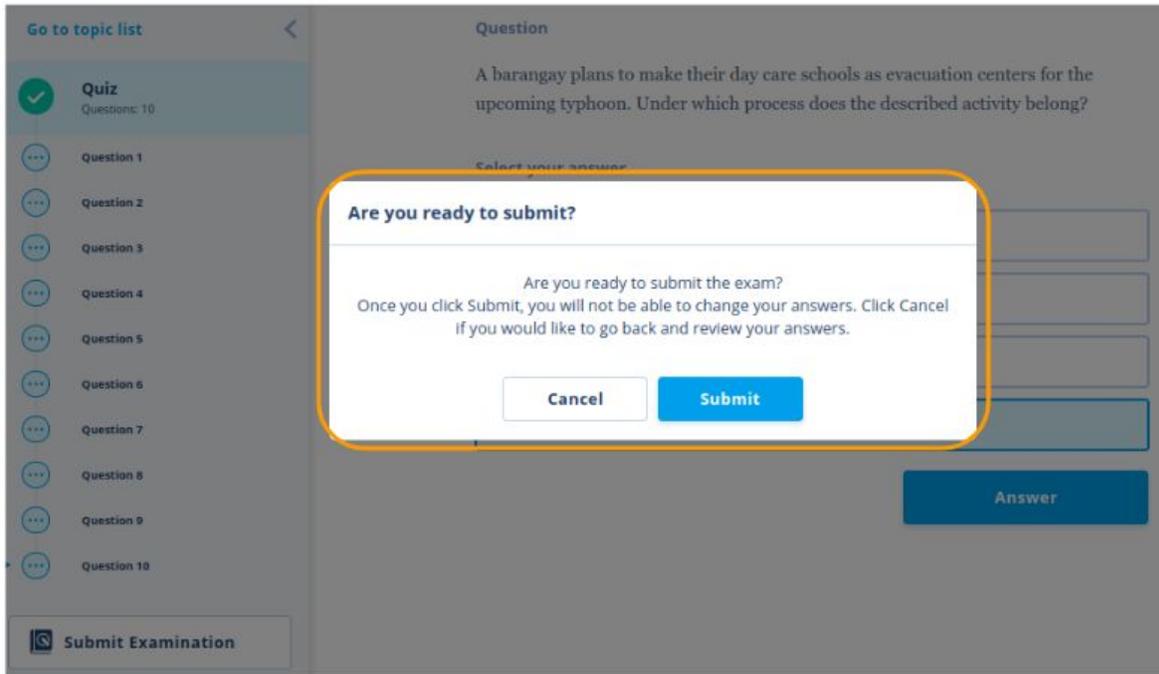
Assignment

- students can access the lesson chapter, download study guide, and answer the assessment
- students can retake the assessment until they mastered the topic
- students can see if they got the correct or wrong answer



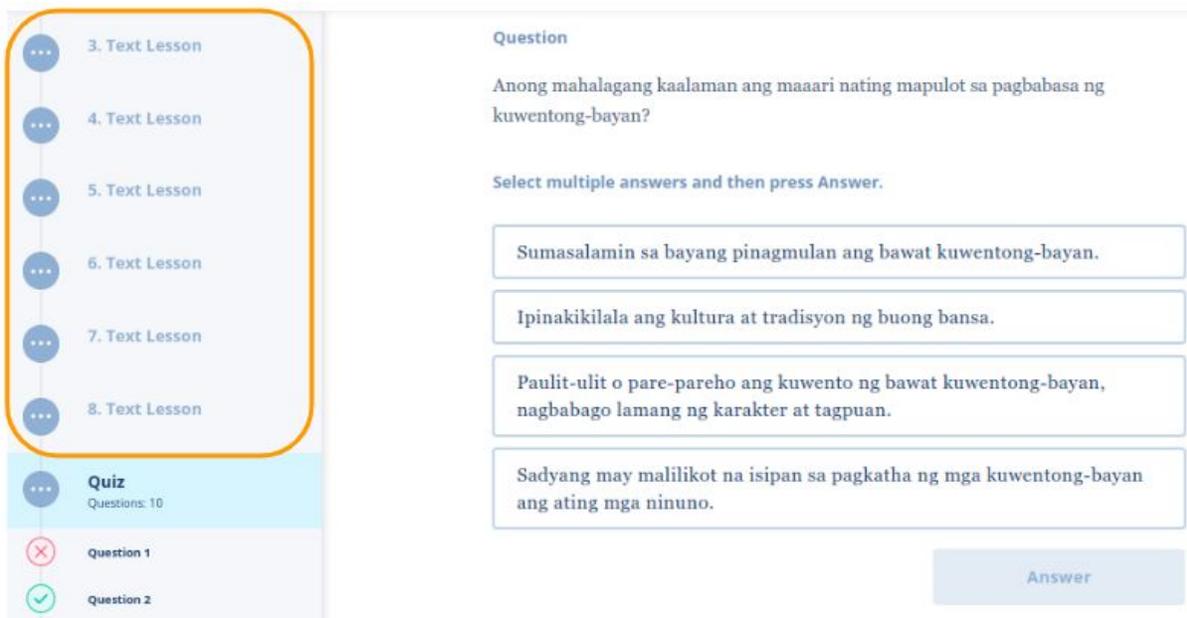
Examination

- students won't have access to the lesson chapter and study guide
- students can only answer the assessment once
- students will not see if they got the correct or wrong answer
- students cannot retry the assessment and master the topic



Quiz & Review

- students will see the assessment first. If they got below 100%, that's the time they will have access to the lesson chapter and download the study guide.
- students can see if they got the correct or wrong answer
- students can retake the assessment until they mastered the topic



Key Points

 Home	<p>this page serves as a student's Dashboard and shows all the active To-do items, My courses, and Class Activities.</p>
 Course List	<p>this tab shows all the courses that you enabled for self-study.</p>
 To-Dos	<p>this tab shows all the active assignments, overdue, and completed activities.</p>
 Messages	<p>this tab shows all the messages that your student sent to his/her teachers.</p>
 My Courses	<p>this tab shows all the bookmarked courses from the Course List. This feature is also accessible on the Home page.</p>
	<p>this tab will enable your students to update their profile, join a class, input membership number, and log-out their account.</p>



Check Your Understanding

A. Direction: Match Column A with the correct answer in Column B.

Column A	Column B
___ 1. This tab shows all the active to-dos, overdue, and completed activities.	a. Profile
___ 2. This tab serves as a student's Dashboard and shows all the active To-do items, My courses, and Class Activities.	b. Course List
___ 3. This tab shows all the courses that were enabled for self-study.	c. To-Dos
___ 4. This tab shows all the bookmarked courses from the Course List. This feature is also accessible on the Home page.	d. Home
___ 5. This tab will enable the students to update their profile, join a class, input membership number, and log-out their account.	e. My Courses

B. Direction: Open the Q-Learn account and join in the class below. Answer the assessment to experience the student's platform.

Class Code:

Lesson 2: Parents' App

▶ Objectives

At the end of the lesson, you should be able to:

- identify the parts and features of Parents App
- discuss the functions of Parents App

💡 Warm-Up

Direction: Arrange the letters below to identify the people that would support the students in achieving their learning goals.



Image by Gerd Altmann from Pixabay

 Lesson Proper

Parents are so-called first teachers, and they have a significant role in the development of their child's characteristics and learning process. Since they know their child better than the teachers, parents should also be responsible for overseeing their activities at school, help them with assignments, prepare them for exams, and reward them for doing a great job. On the other hand, teachers should also inform the parents about their children's accomplishments and areas for improvements. Various research shows that an active partnership between parents, family, teachers, school, and community leads to positive and improved learning outcomes for learners.

Fortunately, there's a portal in Quipper that parents can maximize to monitor their child's performance at school, and this is called the '**Parent's App**'.

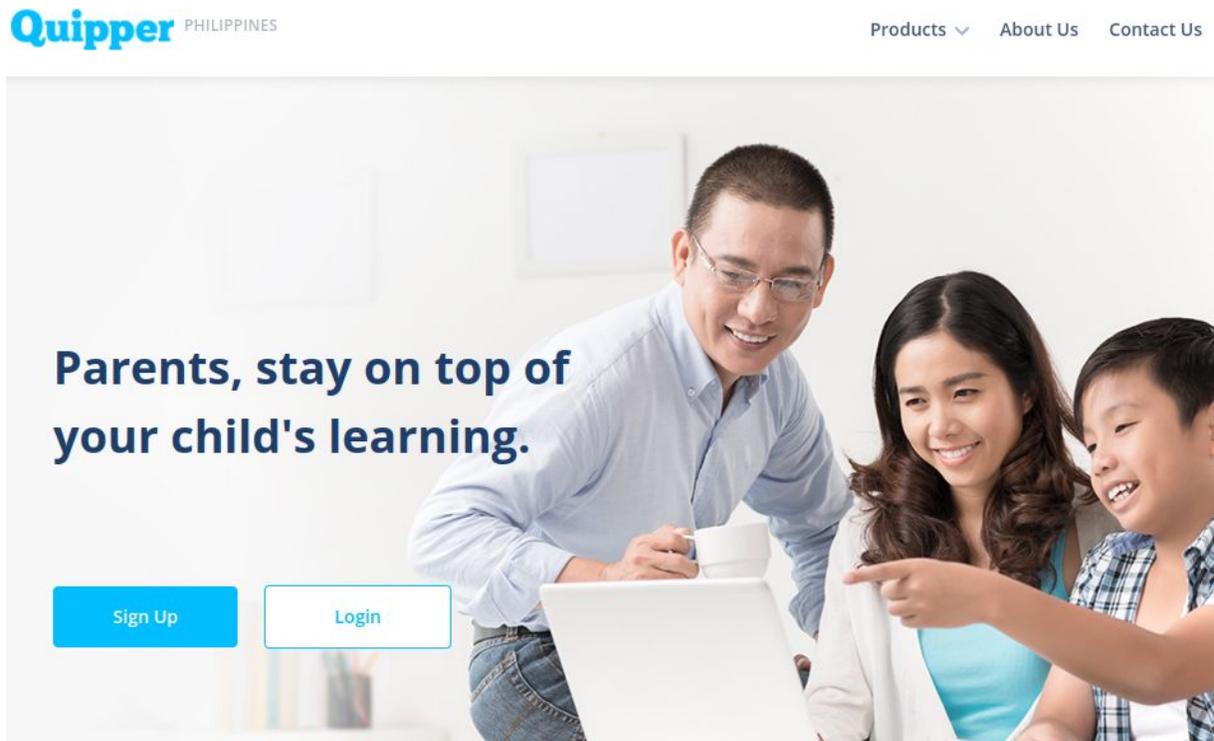
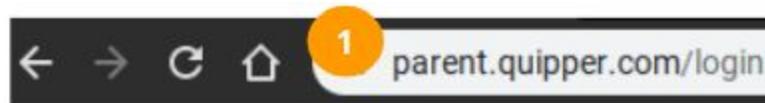


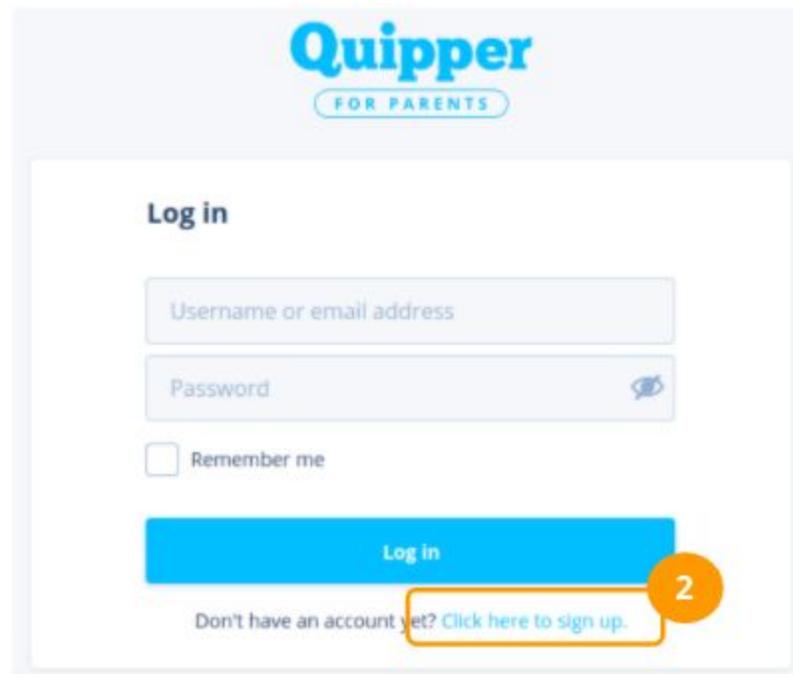
Fig 2.1. Parent's App portal

To access the Parent's App, parents should first sign-up using a valid email address. Follow this procedure in creating an account:

1. go to **parent.quipper.com**



2. Click '**Sign-up**'



3. Fill out the necessary details
4. Then, click '**Create Account**'

Quipper
FOR PARENTS

Sign up

3

First Name

Last Name

Username

Email Address

Password

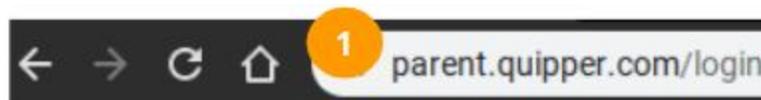
4

Create Account

5. Parents will be directed to the 'Dashboard/Homepage' of the Parent's App.

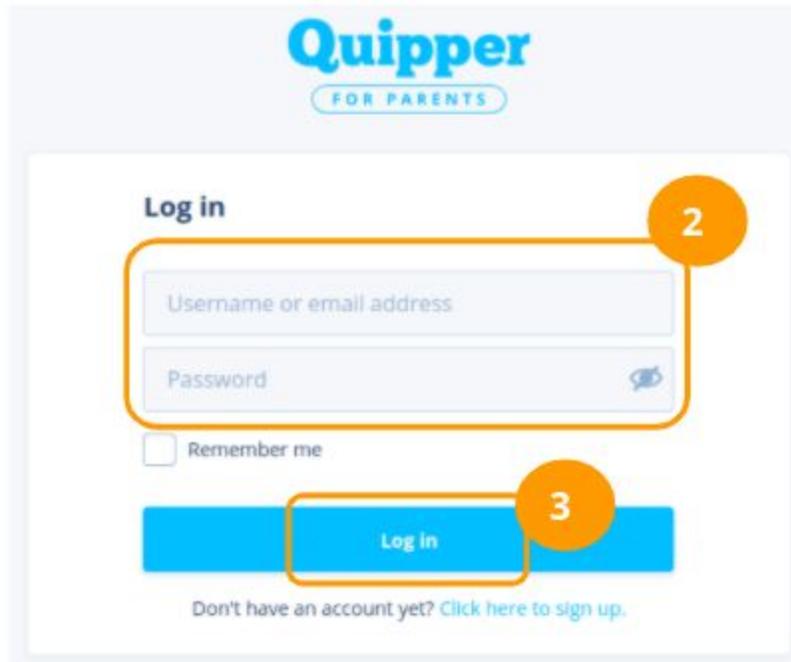
To log in using an existing account, follow this procedure.

1. go to **parent.quipper.com**



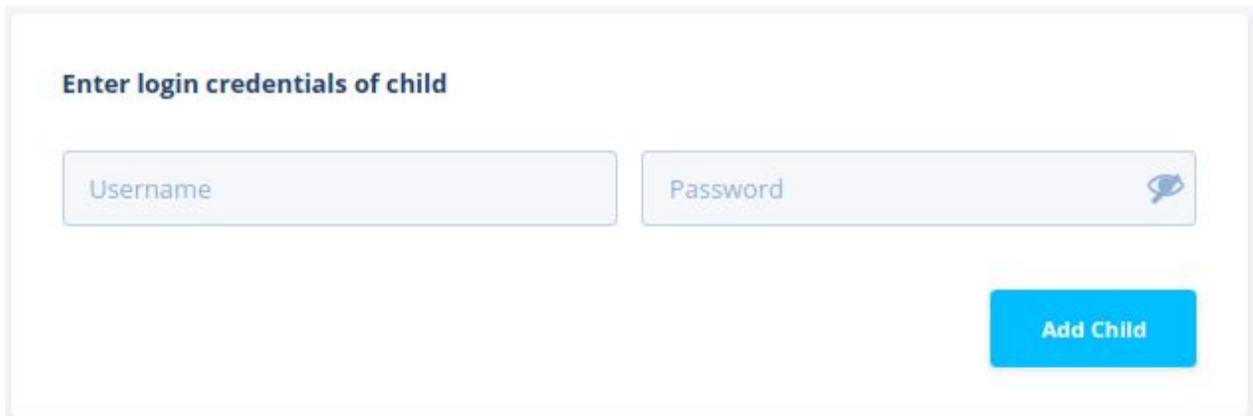
2. Enter the username and password

3. Then, click '**Log in**'



Parts and Features of the Parent’s App

After logging in, the parent should also include the username and password of their child to see their current performance and assignments.



Please take note that the account details of the student are given during orientation. In case the student forgot their username and password, the parents can ask the advisers for a copy.

Once the parent successfully added their child in the Parents App, they will be able to see the following details:

1. Student's name
2. Last log in date of the student
3. Overview of the student's performance in 30 days
4. Active assignments of the student that shows the deadline, title, and number of topics.



An overview of the student's performance consists of 'Average Submission Rate', 'Average Score', and 'Mastered Topics Rate'.

'**Average Submission Rate**' measures the frequency of the students submitting their assignments on time. Then, the '**Average Score**' measures the average

first-time score of all the assignments that students received in 30 days. Lastly, the **'Mastered Topics Rate'** is the percentage of all assignments that scored 100%.

By checking the Parents' App regularly, they would be able to determine if their child has pending assignments, if they're consistent in answering it on time, or how many topics they already mastered. Parents can make the necessary interventions at home like reviewing difficult subjects and topics or assisting them in answering their assignments. This kind of participation from the parents will not only strengthen their relationship but also enhance the student's learning outcome.

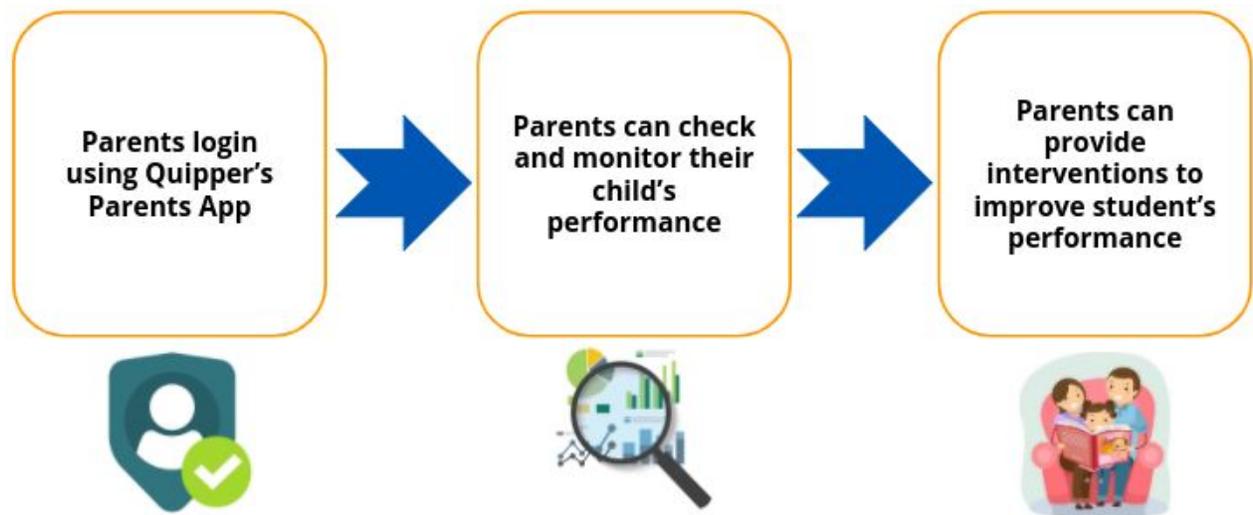
Other function of the Parent's App

The parents can update their profile and change their password by following this procedure:

1. Click the profile name at the top right corner of the page
2. Update the account details
3. Once done, click 'Save'

The screenshot shows the Quipper user interface. At the top left is the Quipper logo. At the top right, the user's name 'Chelsea Chavez' is displayed next to a 'Log out' link, with an orange circle '1' and a box highlighting this area. The main content area is titled 'Account Details' with an orange circle '2' next to the title. Below the title are four input fields: 'First Name' (Chelsea), 'Last Name' (Chavez), 'Username' (quipperparentportal), and 'Email Address' (quipper123@quipper.com). Below these fields is a blue notification box with the text: 'A confirmation email was sent to quipper123@quipper.com. Check your mailbox to verify your email. Click here to resend the confirmation email.' Below the notification are three password input fields: 'New Password', 'Confirm New Password', and 'Confirm changes with your current password', each with a toggle icon. At the bottom, there is a blue 'Save' button with an orange circle '3' and a box highlighting it, and a 'Cancel' link below it.

 Key Points



 Check Your Understanding

A. Direction: Choose the letter of the correct answer.

1. Which data can the parent check to see if their child has any pending assignment?
 - a. Average Submission Rate
 - b. Average Score
 - c. Mastered Topics Rate
 - d. Active Assignment

2. The parent can monitor their child's scores in all the assignments by checking the data in _____.
 - a. Average Submission Rate
 - b. Average Score
 - c. Mastered Topics Rate

- d. Active Assignment
3. In Active Assignments, parents can see the duration, topic title, and _____.
 - a. Subject
 - b. Number of Topics
 - c. Class Name
 - d. Number of Modules

 4. For parents to add their child's account in the Parents' App, username, and _____ is needed.
 - a. Email Address
 - b. Student Number
 - c. Password
 - d. Section

 5. Parents can check the average number of assignments with a perfect score using the data in _____.
 - a. Average Submission Rate
 - b. Average Score
 - c. Mastered Topics Rate
 - d. Active Assignment

Lesson 3: Quipper Basic Troubleshooting

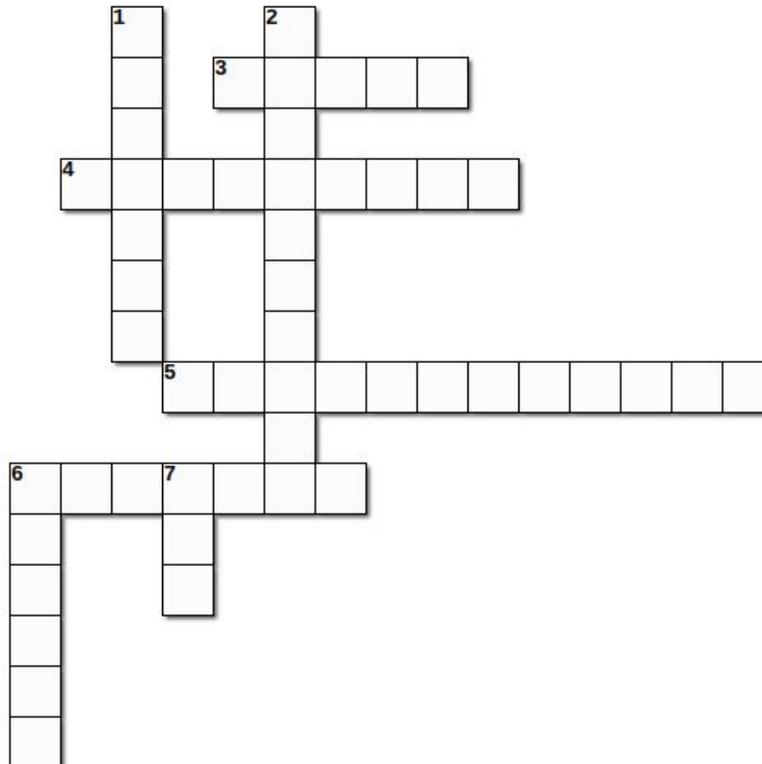
▶ Objectives

At the end of the lesson, you should be able to

- identify the frequently asked questions and different troubleshooting techniques for Q-Link, Q-Learn and Q-Create platform
- demonstrate successful troubleshooting of Q-Link, Q-Learn and Q-Create platform

💡 Warm-Up

Complete the crossword puzzle below



Horizontal

- 3. a.k.a Teachers Platform
- 4. Teachers can enable this feature for students to study at their own pace
- 5. Systematic approach to problem-solving
- 6. Learning Management System

Vertical

- 1. Teachers' Portal where they can upload their own content
- 2. 7 digit code that let students to join their teacher's class
- 6. a.k.a Students Portal
- 7. Portable Document Format

 Lesson Proper

Image by Gino Crescoli from Pixabay

Troubleshooting is a systematic approach to problem-solving that is often used to find and correct issues with complex machines, electronics, computers, and software systems. Since the Quipper platforms like Q-Link, Q-Learn, and Q-Create are kinds of application software, technical issues are inevitable.

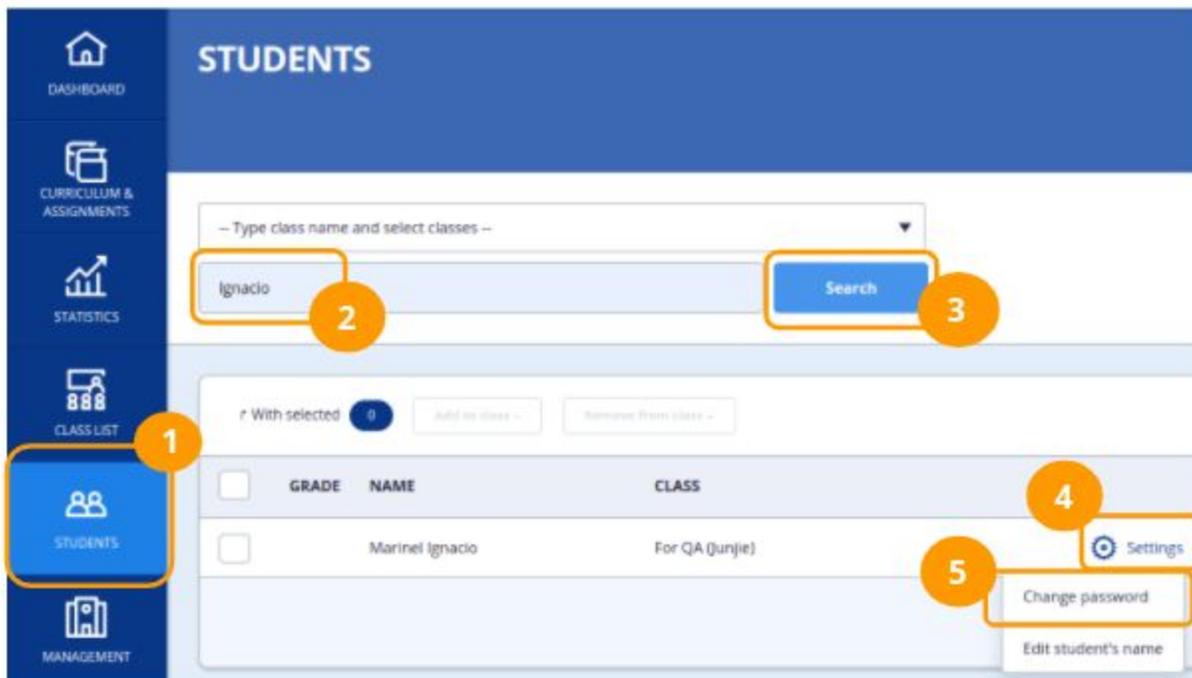
This lesson will help determine how to troubleshoot common concerns encountered in the Quipper platforms. Also, this will guide the teachers, particularly technology immigrants, to navigate the platform smoothly and become an expert in using a Learning Management System like Quipper.

Troubleshooting common issues in the Quipper platforms are categorized into three, which are: Q-Link, Q-Learn, and Q-Create.

Q-Link FAQs

A. How to reset the student's password?

1. Go to the **'Students'** tab
2. Type the student's name
3. Click **'Search'**
4. Click **'Settings'**
5. Choose **'Change Password'**
6. Type the new password by following the criteria
7. Click **'Change Password'**
8. Give the new password to the student



CHANGE STUDENT PASSWORD
Provide a new password for this student.

Marinel Ignacio
Username marinelignacioquippercom

New password must

- Contain alphanumeric characters
- Not contain their username
- Be at least 6 characters long

quipper123

Cancel Change password

B. How to edit the student's name?

1. Go to 'Students' tab
2. Type the student's name
3. Click 'Search'
4. Click 'Settings'
5. Choose 'Edit Student's Name'
6. Type the new/correct name of the student
7. Click 'Change Name'

STUDENTS

-- Type class name and select classes --

Ignacio 2 Search 3

With selected 0 Add to class - Remove from class -

<input type="checkbox"/>	GRADE	NAME	CLASS	
<input checked="" type="checkbox"/>		Marinel Ignacio	For QA (Junjie)	Settings 4 Change password 5 Edit student's name 5

EDIT STUDENT'S NAME
Edit name of this student

Username marinelignacioquippercom

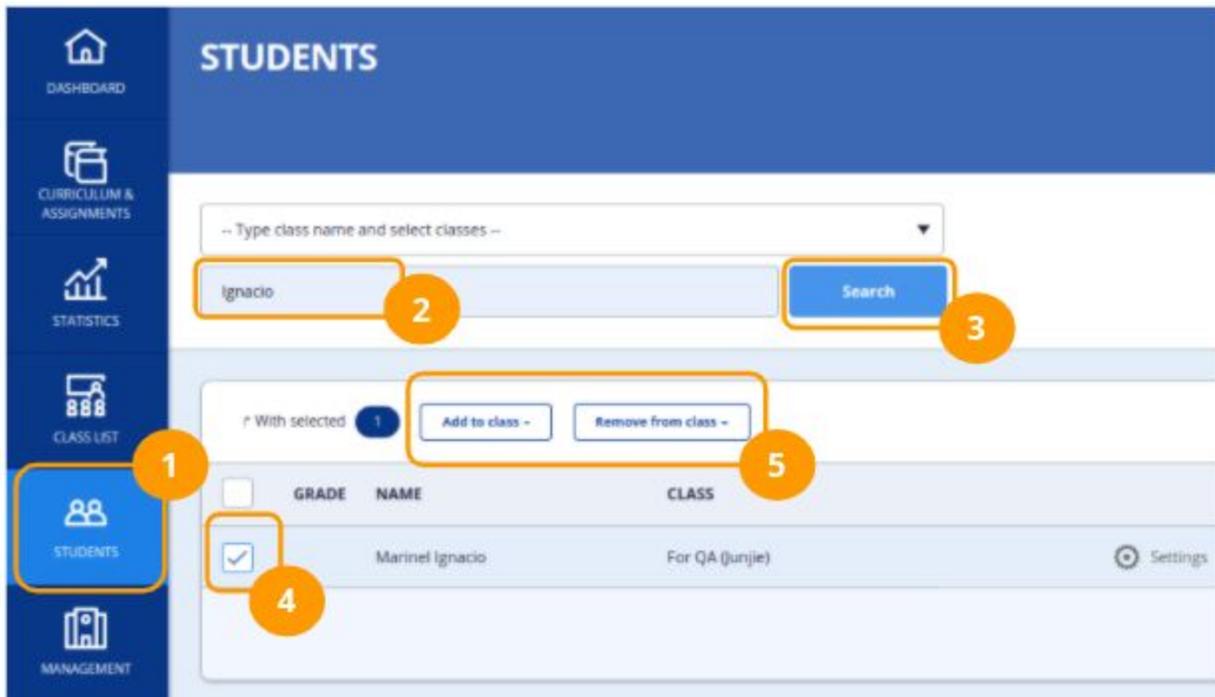
Current student name Marinel Ignacio

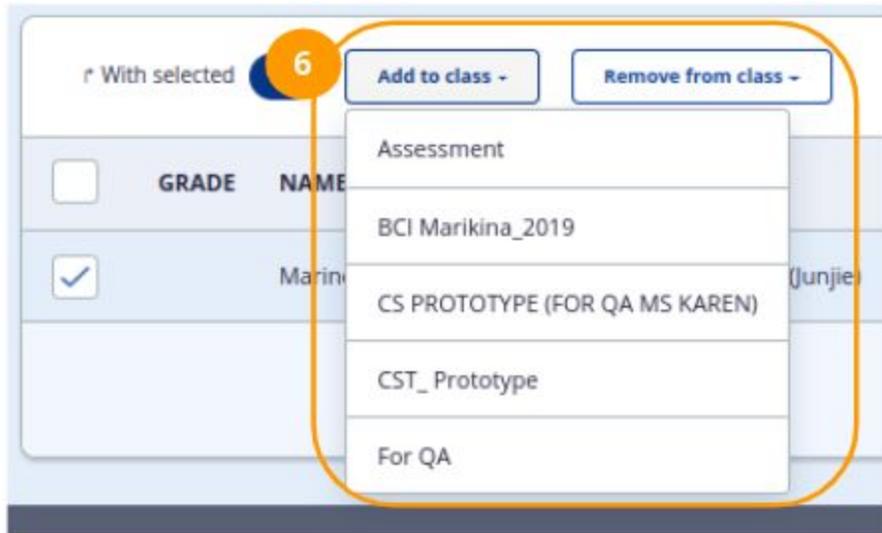
New student name 6

Cancel Change name 7

C. How to add/remove the student in a class?

1. Go to 'Students' tab
2. Type the student's name
3. Click 'Search'
4. Tick the box beside the student's name
5. Choose 'Add to Class' or 'Remove from Class'
6. Select the class where the students belong





D. Why can the student not join a class?

Reasons:

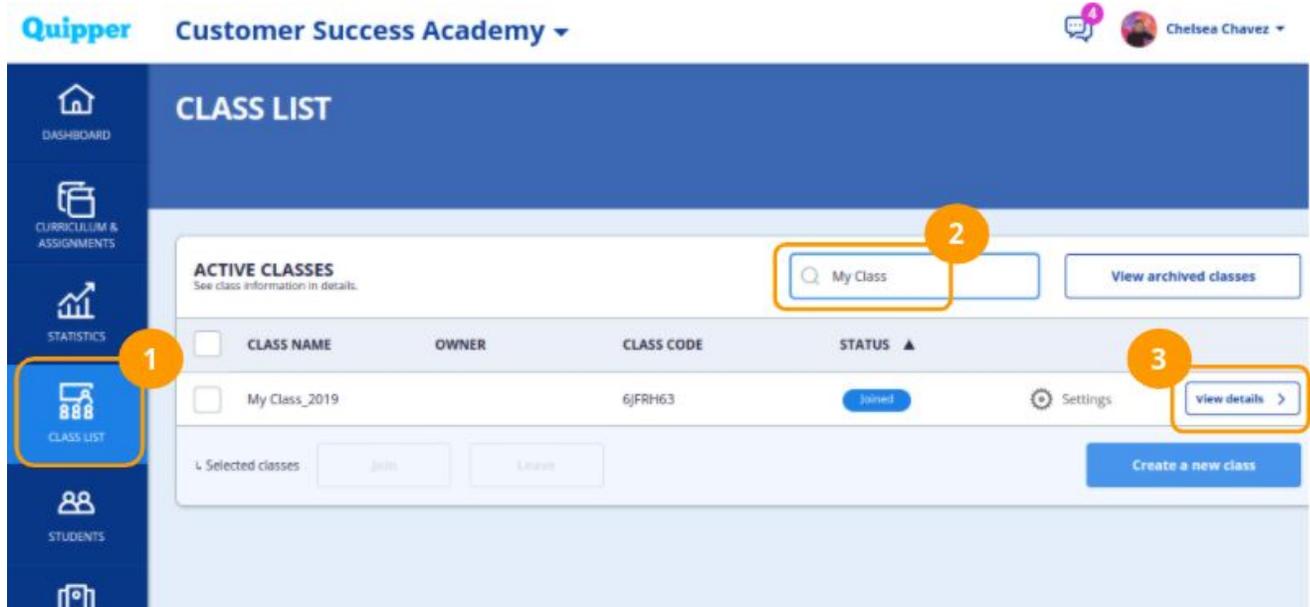
- Students are using the wrong Q-Learn account. They tend to create a new account every time they forgot their password, not considering the importance of School Membership Number. To check if they're using the right account, follow the procedure in FAQ-A. Their username can also be viewed here, give it to the student and tell them to use this account only. There is also an option to manually add the student to the class by following the procedure in FAQ-C.
- Students are encoding a wrong class code. Please take note that class codes consist of 7 alphanumeric characters. Remind the students to type the right code and make sure that they're joining your class, not other teachers'.

E. Why cannot the student see the assignment sent by their teacher?

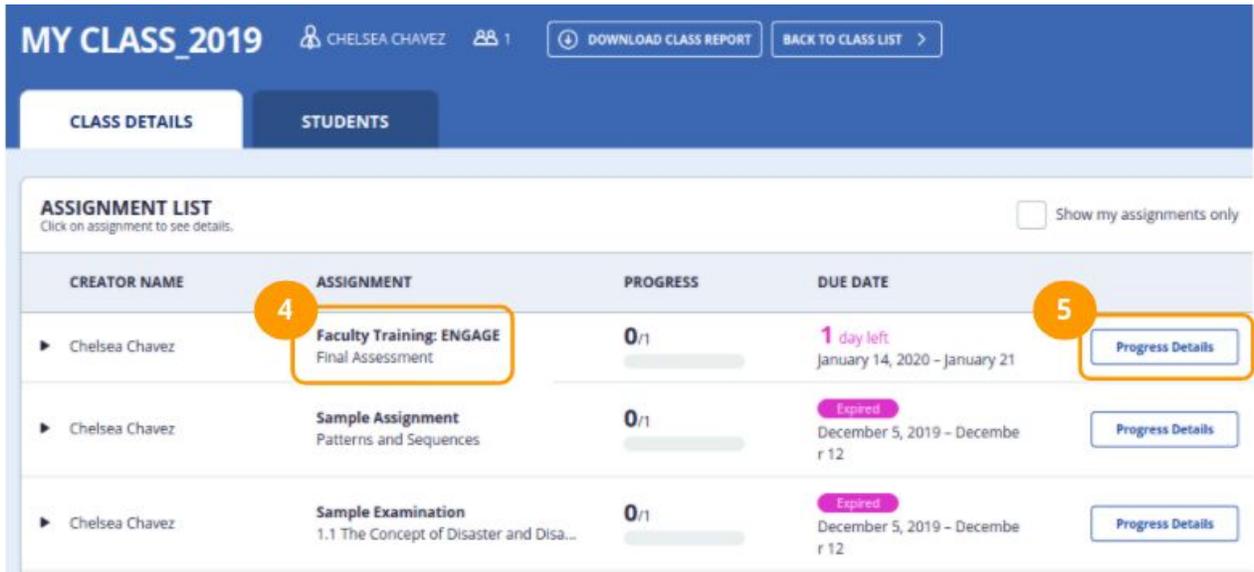
Reasons:

- The student was not able to join the class before the assignment was sent. Ideally, students are required to join their teacher's class at the beginning of the school year, so they will not miss any activities in Quipper. But in case they forgot to join and an assignment was already sent, follow this procedure:

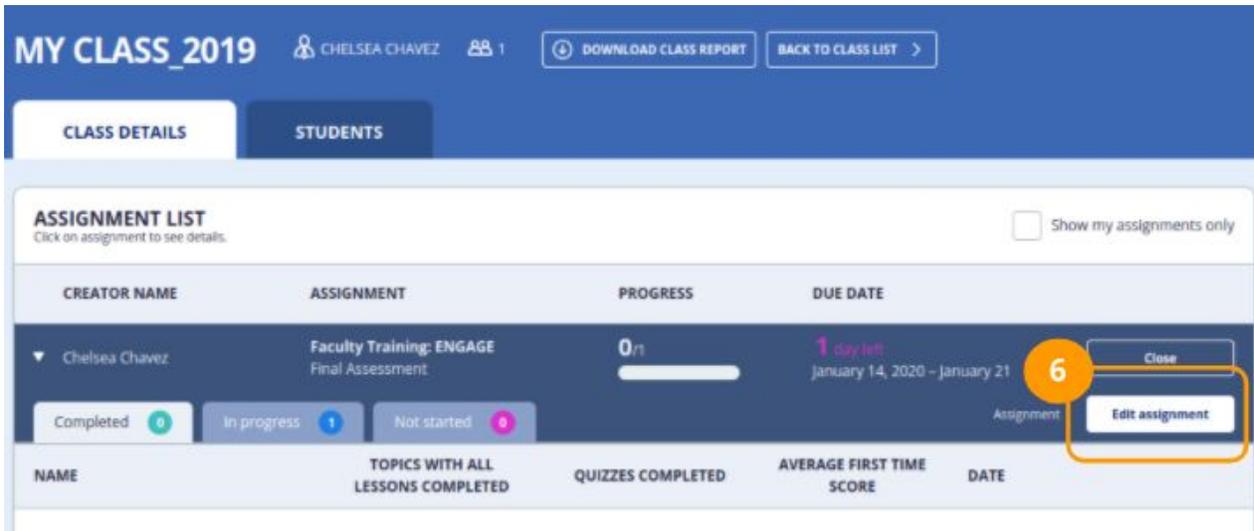
1. Go to 'Class List'
2. Search for the 'Class Name'
3. Click 'View Details'



4. Choose the 'Assignment'
5. Click 'Progress Details'



6. Click 'Edit Assignment'



7. 'Re-schedule' or 'Extend' the period

8. Click 'Apply'

EDIT ASSIGNMENT
Details of the selected assignment

Name
Faculty Training: ENGAGE

Period 7 **Type of assignment**
2020/1/14 - 2020/1/21 Assignment

7 days
 14 days
 1 month
 Custom Range

8 Apply Cancel

January 2020							February 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3								1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

9. Then, click 'Save'

EDIT ASSIGNMENT
Details of the selected assignment

Name
Faculty Training: ENGAGE

Period **Type of assignment**
2020/1/14 - 2020/1/21 Assignment

Comment

Sort download result by:
 First name Last name

Download result

Delete this assignment

Close

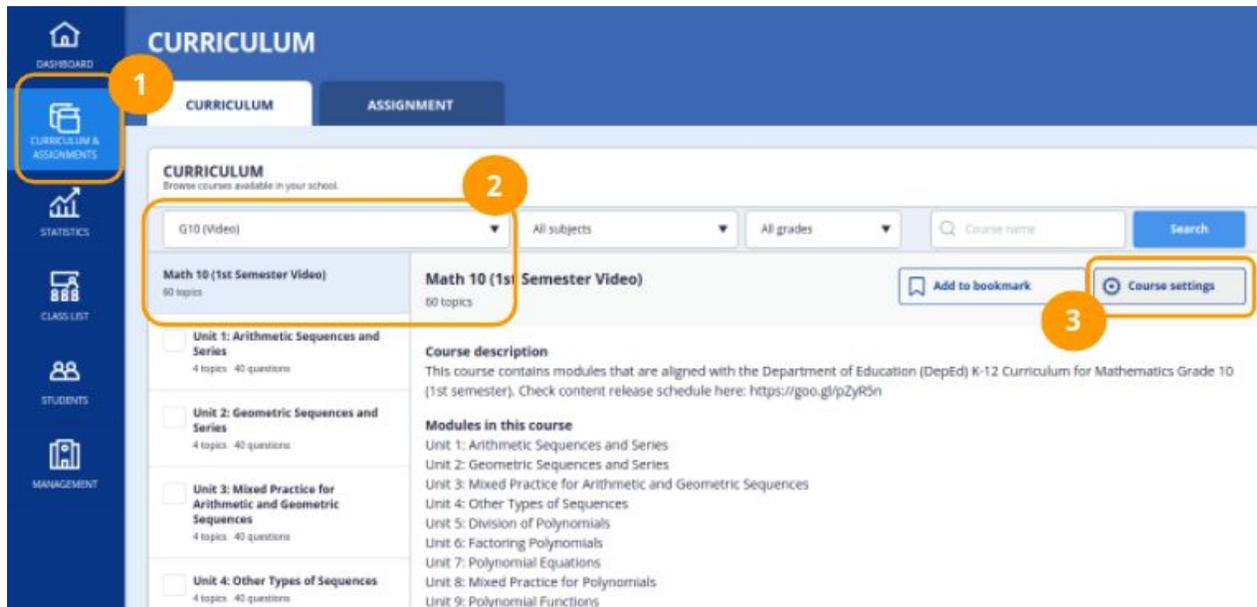
Save

Module 6: Enhance Student Learning through Q-Learn

- Students using the wrong Q-Learn account. Please take note that each student has only one account throughout the school year, so they are not allowed to create a second account. Always remind them not to forget it, and to check if they are using the right account, follow the procedure in FAQ-A.
- Students are not yet joining the class. They forgot to join the class even though the class code was already shared with them. Remind them to join the class first to see the assignment.

F. How to enable/disable the self-study feature?

1. Go to 'Curriculum and Assignments'
2. Choose a 'Grade Level and Subject' in the 'Category' list menu
3. Then click 'Course Settings'



4. Check the box that needs to enable the self-study or uncheck to disable.
5. Click 'Save'

Module 6: Enhance Student Learning through Q-Learn

MATH 10 (1ST SEMESTER VIDEO)
Select classes to enable self-study and auto-assignment for this course.

CLASS	SELF-STUDY
BCI Marikina_2019	<input checked="" type="checkbox"/>
CST_Prototype	<input type="checkbox"/>
LPU 2019	<input checked="" type="checkbox"/>
My Class_2019	<input type="checkbox"/>
Teachers - For QA	<input checked="" type="checkbox"/>

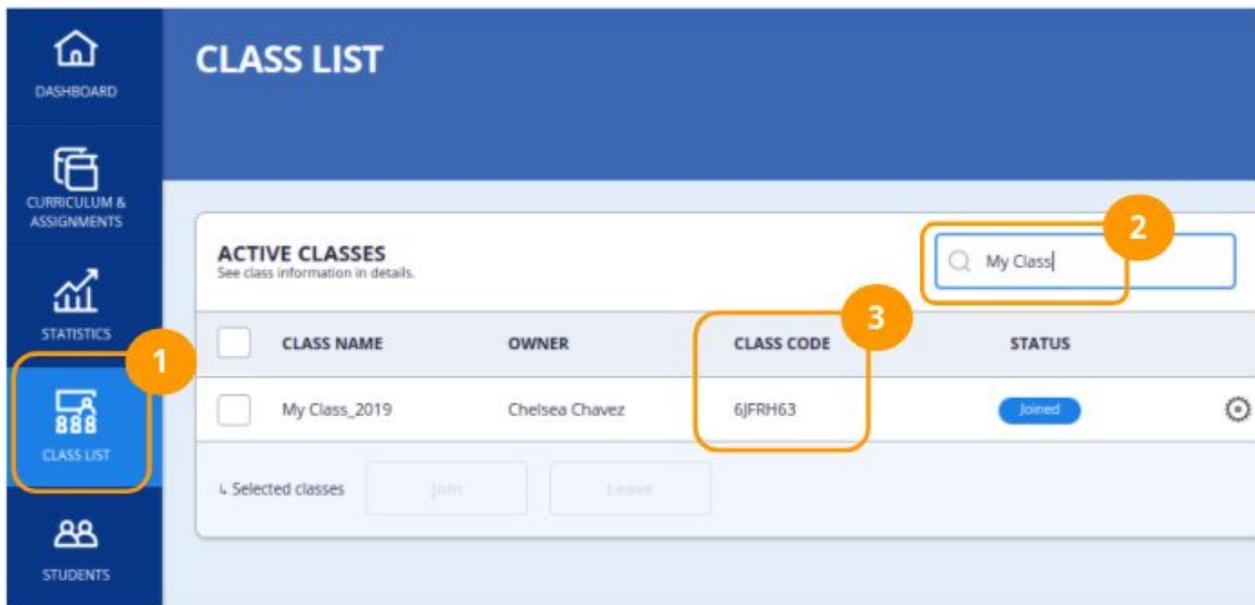
4

5

Cancel Save

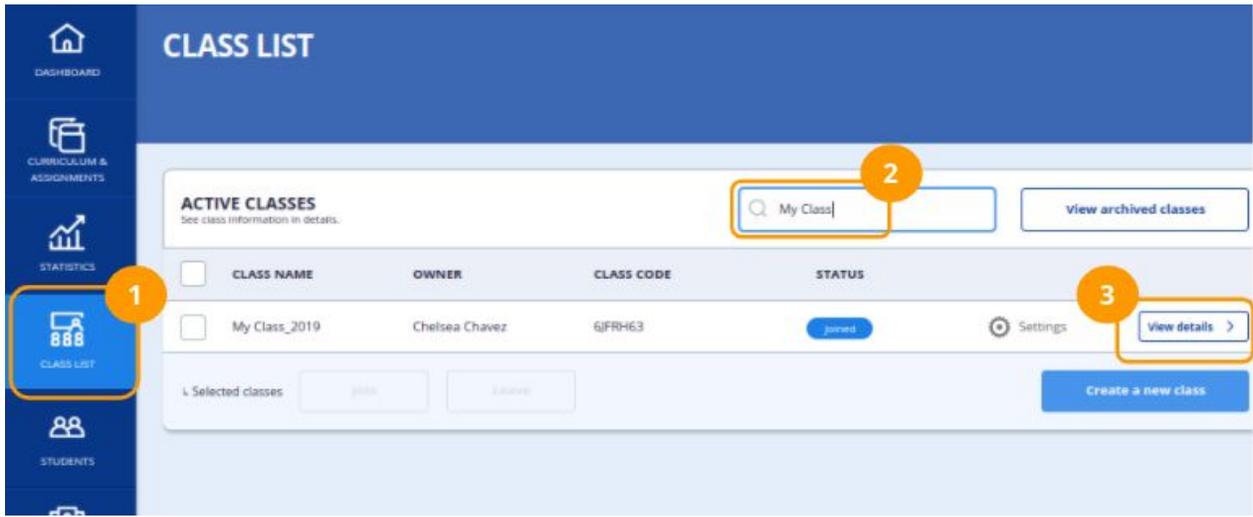
G. Where to find the class code?

1. Go to 'Class List' tab
2. Search for the 'Class Name'
3. Get the 'Class Code'

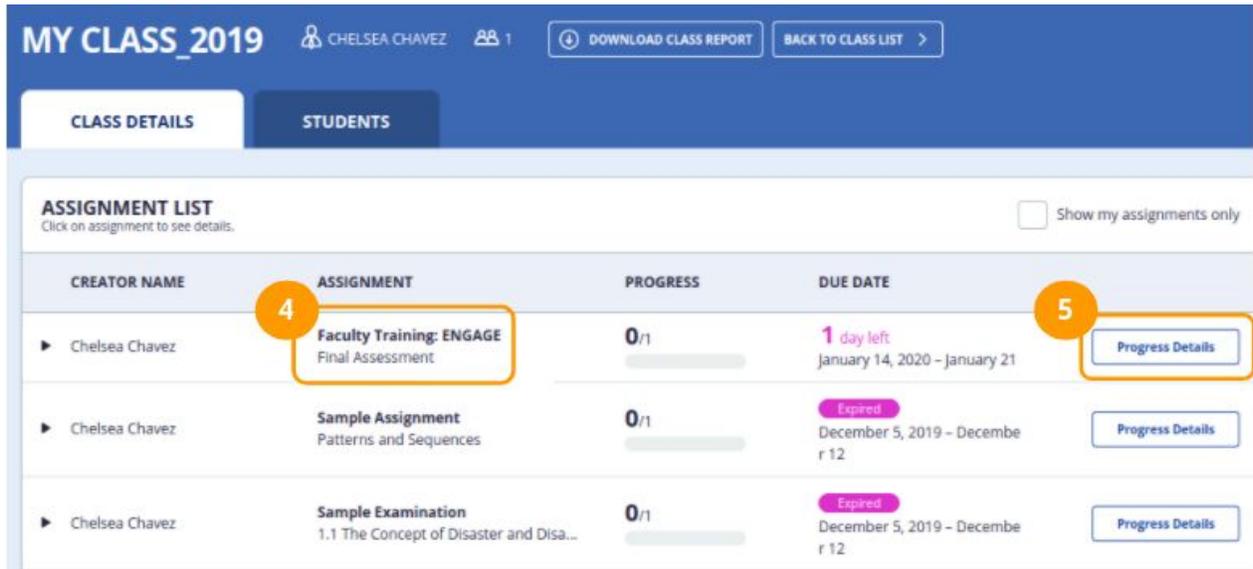


H. How to download the assignment results?

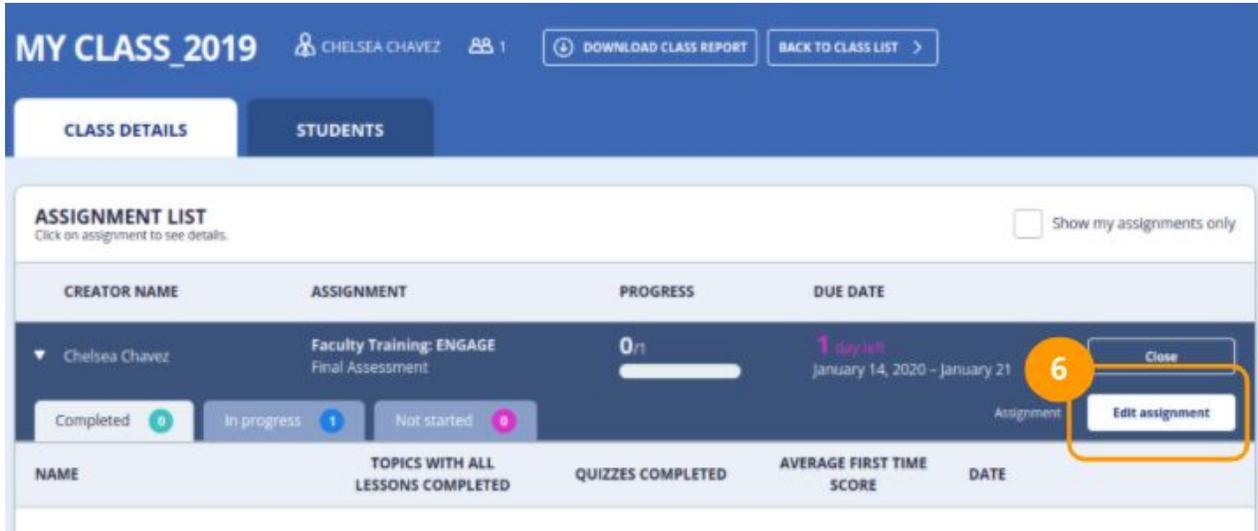
1. Go to 'Class List'
2. Search for the 'Class Name'
3. Click 'View Details'



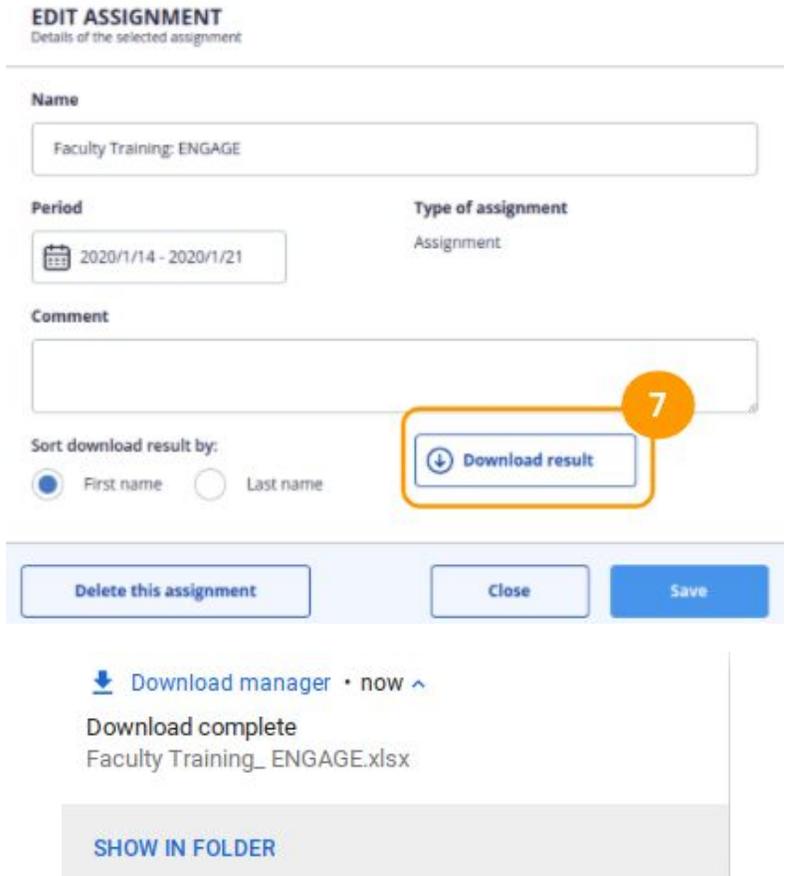
4. Choose the assignment
5. Click 'Progress Details'



6. Click 'Edit Assignment'

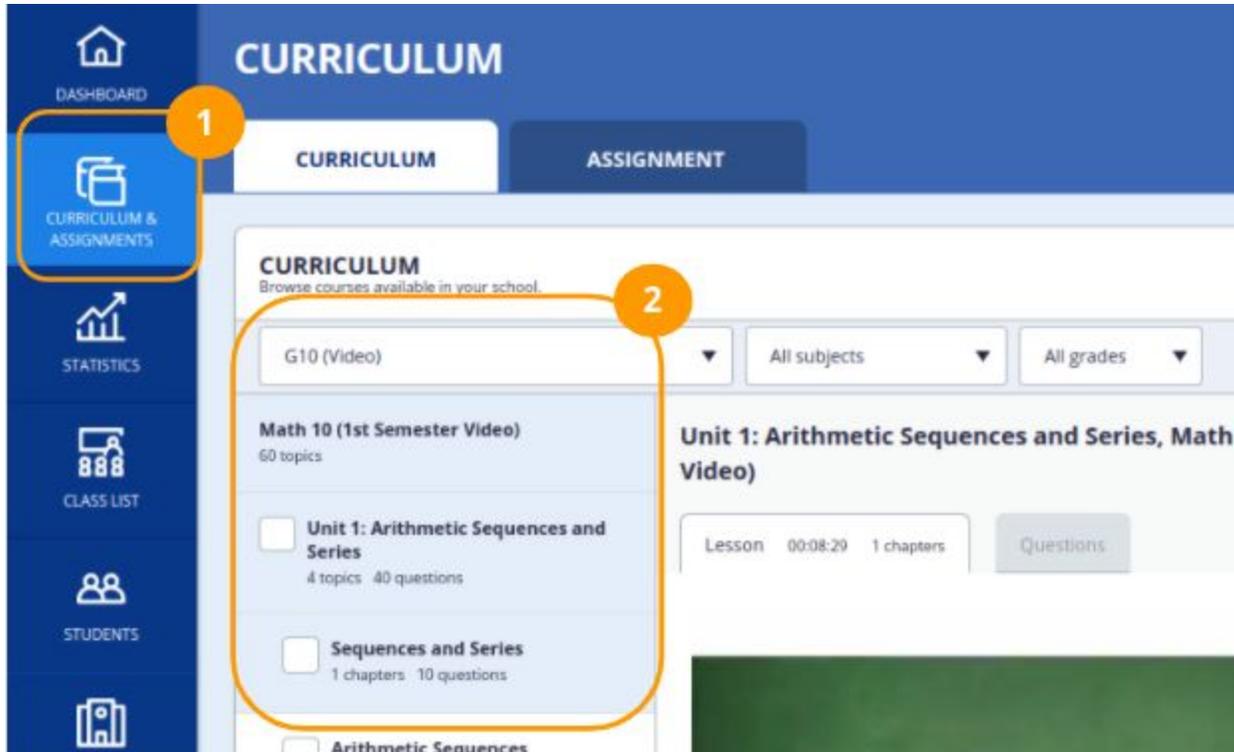


7. Click 'Download Result' and the excel file will be automatically downloaded



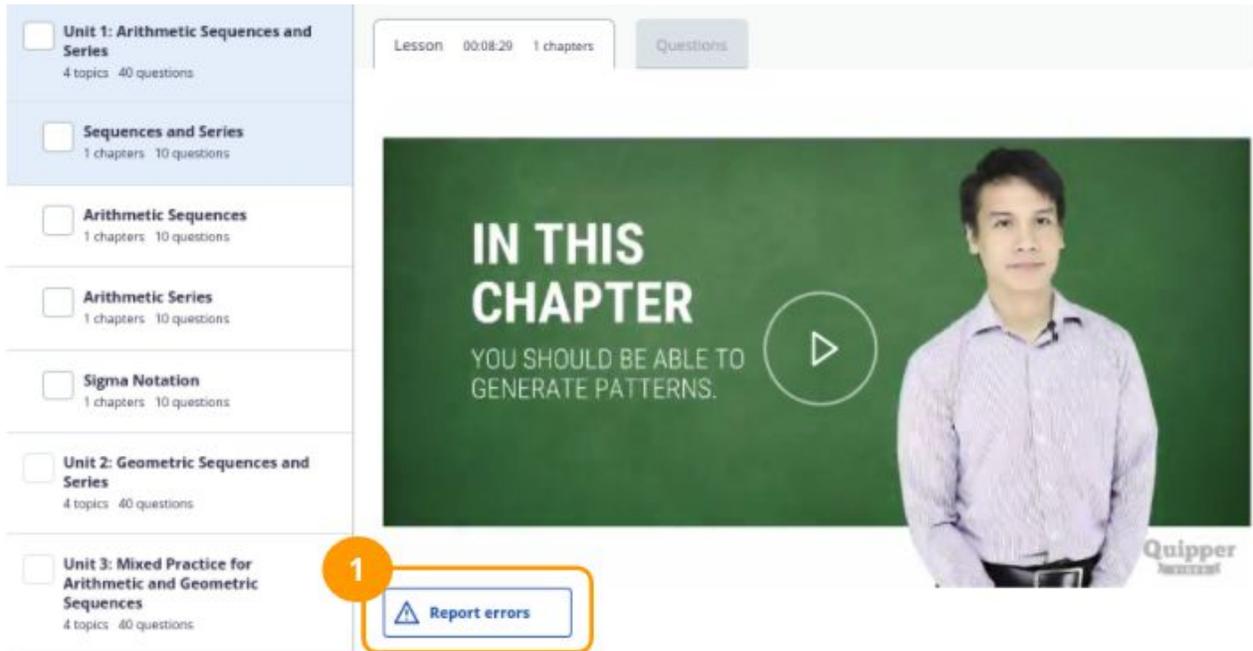
I. How to report content errors?

1. Go to 'Curriculum and Assignments'
2. Choose a 'Grade Level', 'Module/Unit', and 'Topic' in the Category list menu



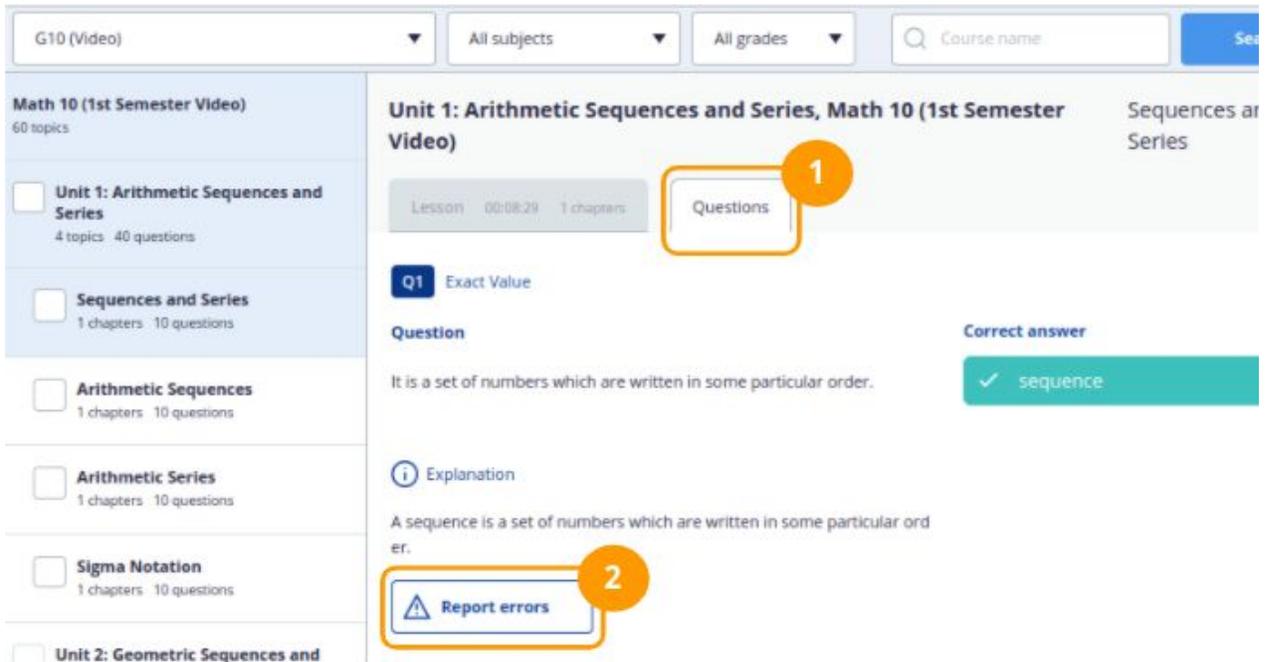
For Video Lessons or Lesson Slides,

1. Below the video lesson, click the 'Report Errors' button
2. List down the errors or things for improvement
3. Click 'Send Report'

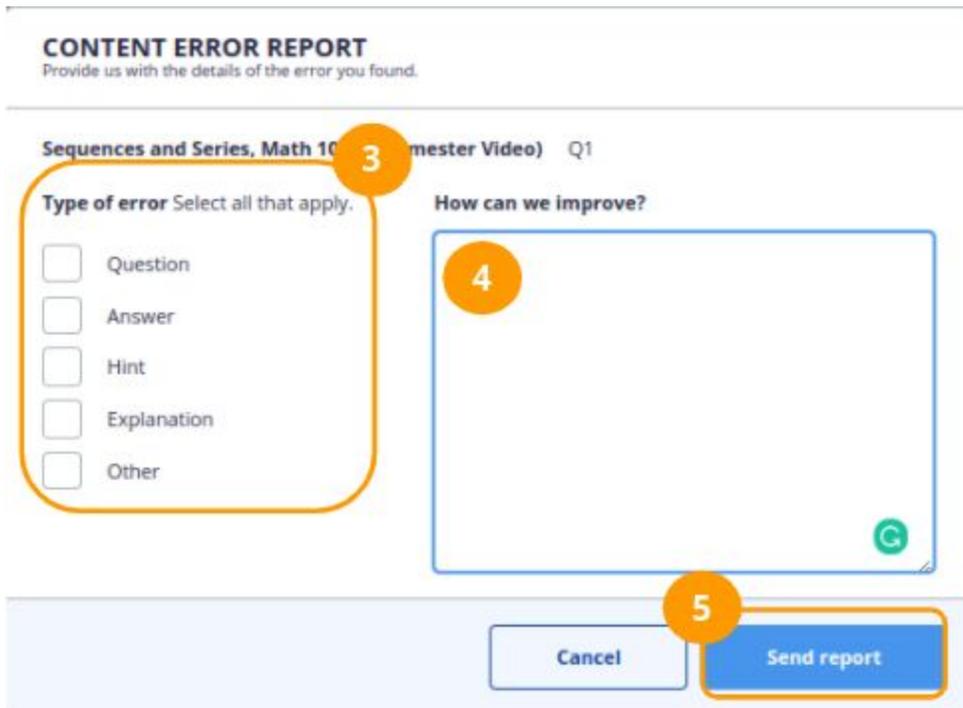


For Questions,

1. Click the 'Questions' tab beside the lesson chapters
2. Click the 'Report Error' button below the 'Explanation'



3. Choose a type of error
4. List down the errors or things for improvement
5. Click 'Send Report'

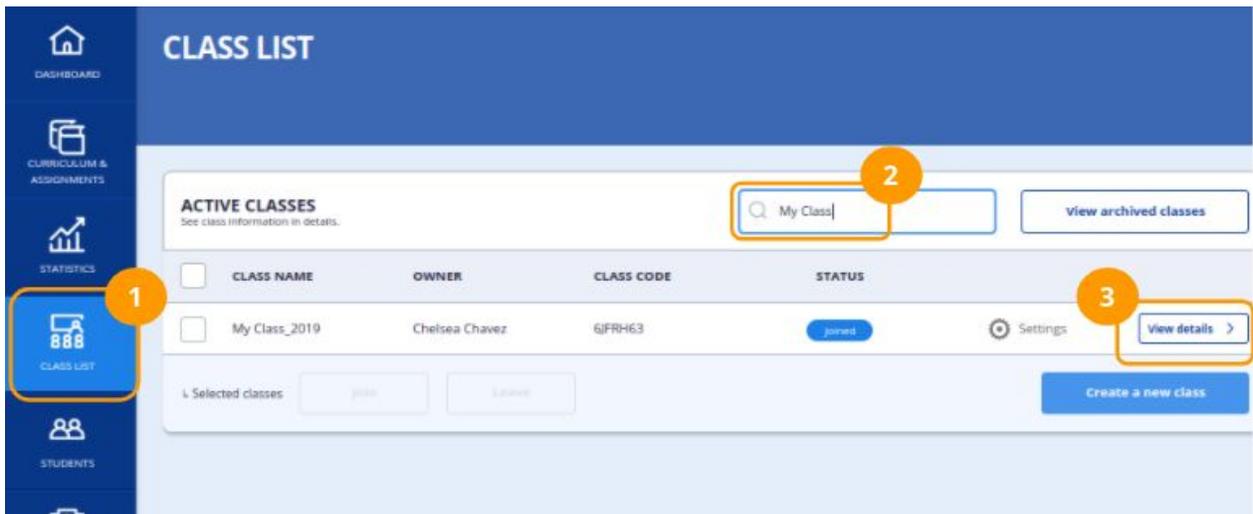


J. Why do the students see one question only in the assignment that their teachers sent?

The students see only one question because probably the Teachers' Content was sent as an assignment. Please take note that Teachers' Content should not be visible to the student's account because it contains answer keys and worksheets.

To delete the assignment sent, follow this procedure.

1. Go to 'Class List'
2. Search for the class name
3. Click 'View Details'



4. Search for the assignment and click 'Progress Details'

MY CLASS_2019 CHELSEA CHAVEZ 1 [DOWNLOAD CLASS REPORT](#) [BACK TO CLASS LIST](#)

CLASS DETAILS **STUDENTS**

ASSIGNMENT LIST
Click on assignment to see details. Show my assignments only

CREATOR NAME	ASSIGNMENT	PROGRESS	DUE DATE	
▶ Chelsea Chavez	Faculty Training: ENGAGE Final Assessment	0/1	Expired 1/14/2020 - 1/21/2020	4 Progress Details
▶ Chelsea Chavez	Sample Assignment Patterns and Sequences	0/1	Expired 12/5/2019 - 12/12/2019	Progress Details
▶ Chelsea Chavez	Sample Examination 1.1 The Concept of Disaster and Disa...	0/1	Expired 12/5/2019 - 12/12/2019	Progress Details
▶ Chelsea Chavez	Sample Quiz & Review Ang Kuwentong-bayan	0/1	Expired 12/5/2019 - 12/12/2019	Progress Details

[Search assignments](#) [Create a new assignment for this class](#)

5. Click 'Edit Assignment'

MY CLASS_2019 CHELSEA CHAVEZ 1 [DOWNLOAD CLASS REPORT](#) [BACK TO CLASS LIST](#)

CLASS DETAILS **STUDENTS**

ASSIGNMENT LIST
Click on assignment to see details. Show my assignments only

CREATOR NAME	ASSIGNMENT	PROGRESS	DUE DATE	
▼ Chelsea Chavez	Faculty Training: ENGAGE Final Assessment	0/1	Expired 1/14/2020 - 1/21/2020	5 Close edit assignment

Completed 0 In progress 1 Not started 0

NAME	TOPICS WITH ALL LESSONS COMPLETED	QUIZZES COMPLETED	AVERAGE FIRST TIME SCORE	DATE
No students in this category.				

6. Click 'Delete Assignment'

EDIT ASSIGNMENT
Details of the selected assignment

Name
Faculty Training: ENGAGE

Period
2020/1/14 - 2020/1/21

Type of assignment
Assignment

Comment

Sort download result by:
 First name Last name

Download result

Delete this assignment Close Save

7. Confirm the action by clicking 'Delete'

EDIT ASSIGNMENT
Details of the selected assignment

Are you sure you want to delete this assignment?
Once deleted, it cannot be recovered.

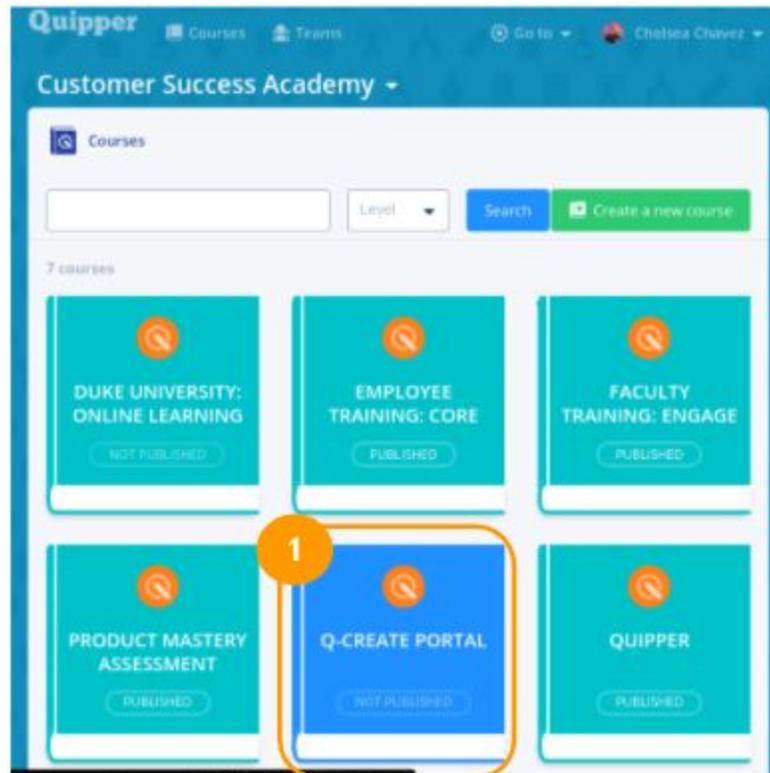
Close Delete

After deleting the assignment, resend the topic and make sure that it's not the 'Teachers' Content'.

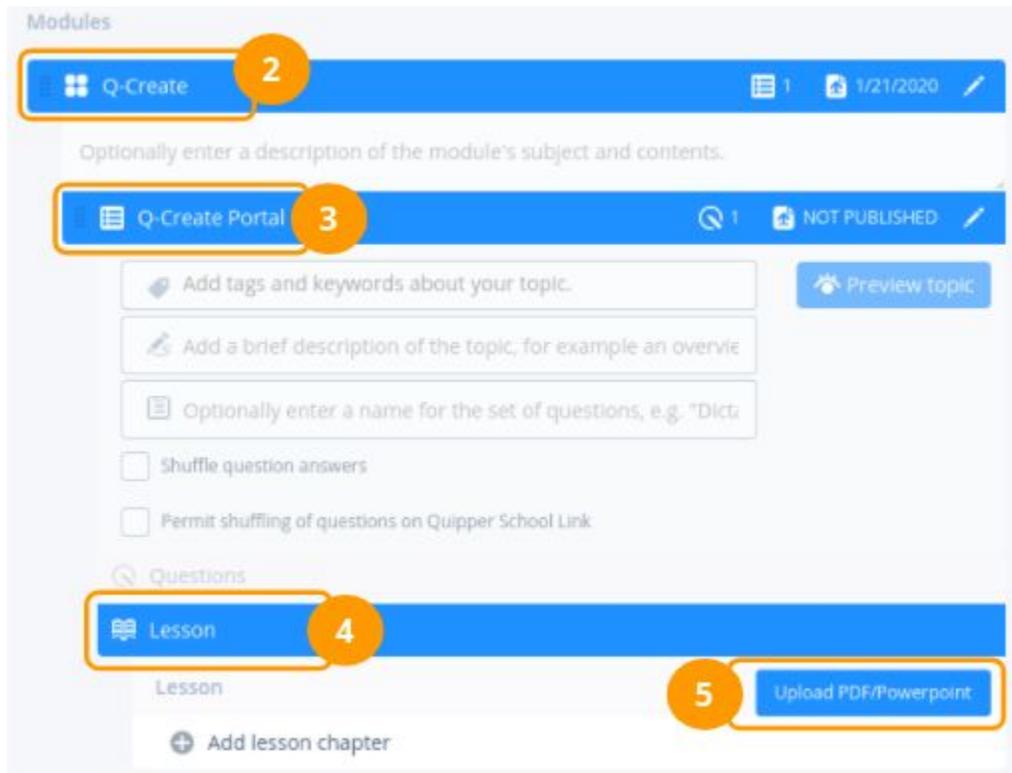
Q-Create FAQs

A. How to upload a PDF where the students can download it as a Study Guide?

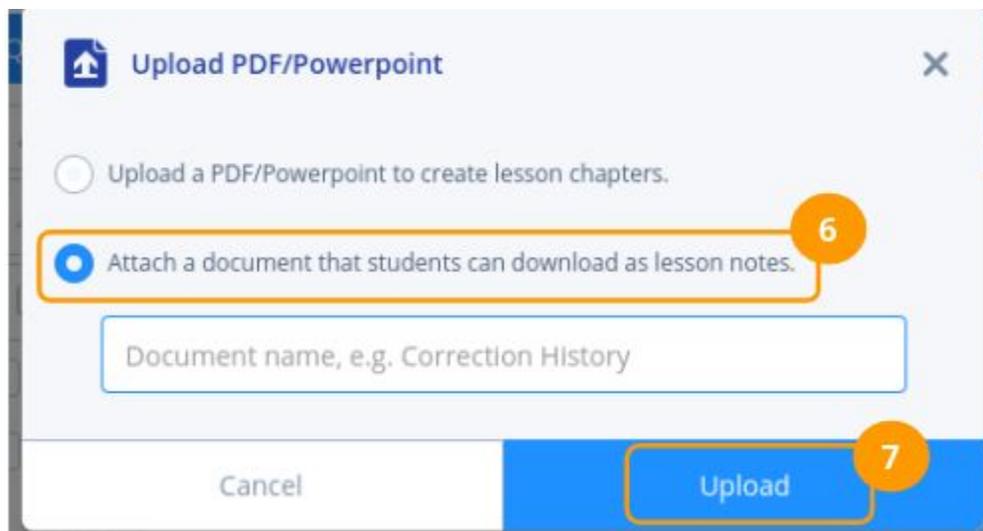
1. Open Q-Create account and choose the course



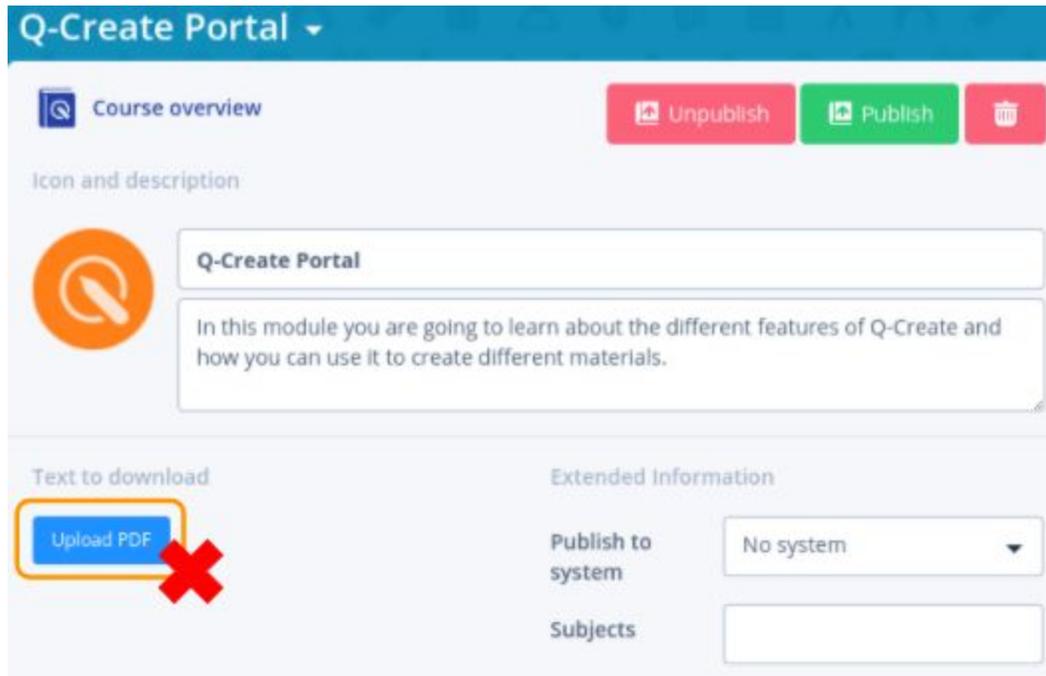
2. Click the module
3. Choose a topic
4. Click 'Lesson'
5. Click 'Upload PDF/Powerpoint'



6. Choose upload the pdf as a document that students can download
7. Click 'Upload'



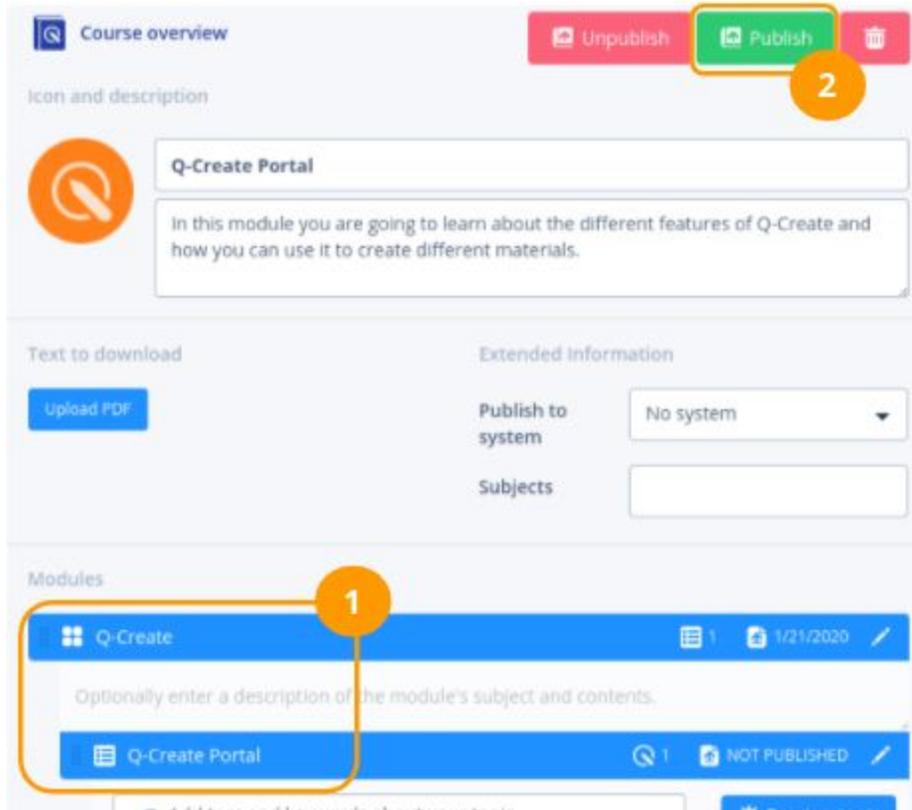
Note: Don't upload the PDF/Powerpoint below the module description because this is for teacher's notes therefore, not visible in the student's account.



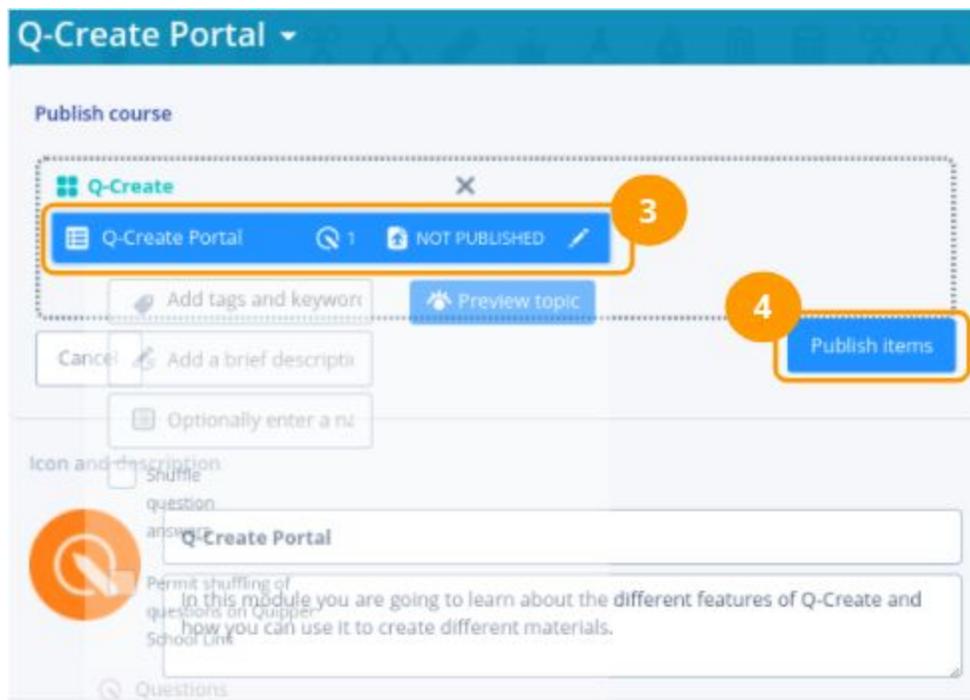
B. Why are the courses created in Q-Create not visible in My school's courses?

One possible reason why the topic/module can't be seen on 'My School's Courses' is that the module is not yet published. Try the following methods if the issue persists.

- Publish the module by following these steps:
 1. Click the 'Module' and choose a topic needed to be published
 2. Click 'Publish' button



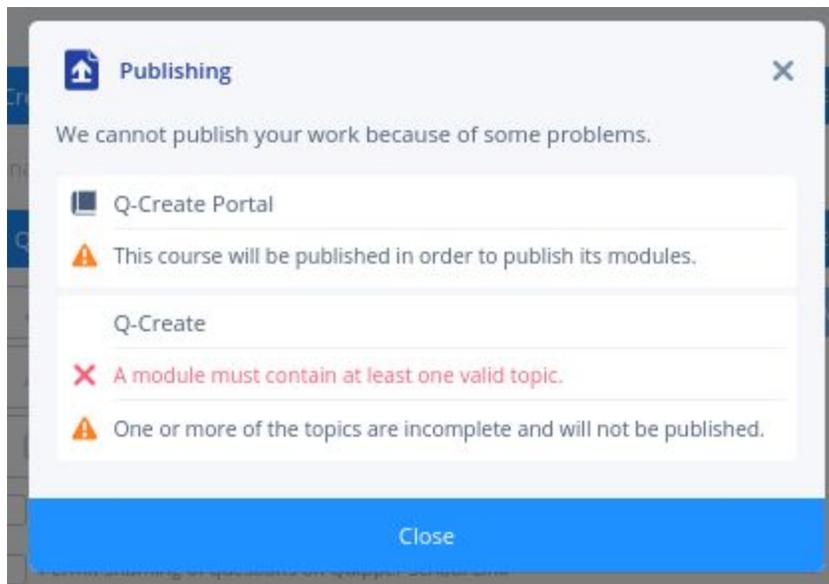
3. Drag the topic that needs to publish
4. Click 'Publish items'



- Try to refresh the Q-Link account, then go to 'My School's Courses', and check if the module is already visible.
- Republish the module and refresh the Q-Link account
- If the issue persists, contact Quipper Support Officer assigned for the school.

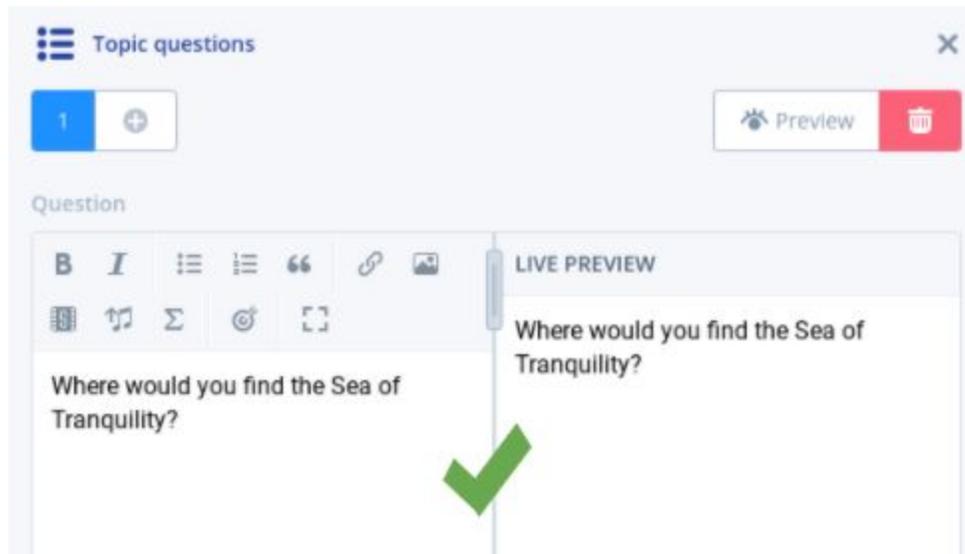
C. Why the lesson created cannot be published? It says, "We cannot publish your work because of some problems."

The reason is that the content is incomplete. Q-Create will not proceed in publishing the module if there is no valid question (with question sentence and answers).



Before publishing the topic, check the following:

Topic Questions are complete.



And there's an answer in every Topic Question.



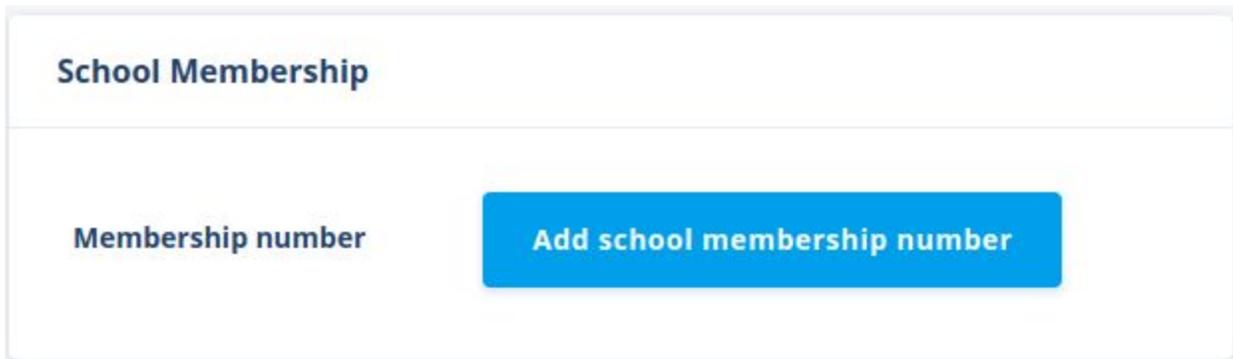
Q-Learn FAQs

A. What should the student do if their account is temporarily locked or they can't access it?

The student's account will be temporarily locked after multiple failed log-in attempts or forgot their account details. They should ask for help from the teachers or send a message to the official Quipper Facebook to reset their password. (See Q-Link FAQ-A)

B. What is SMN, and where can the student get one?

SMN stands for School Membership Number, which serves as the student's account license to join classes created by their teachers. This license marks that their accounts are paid/premium, and are only given to students of official partner schools of Quipper. Take note that each student is entitled to one SMN only and usually distributed during the orientation.

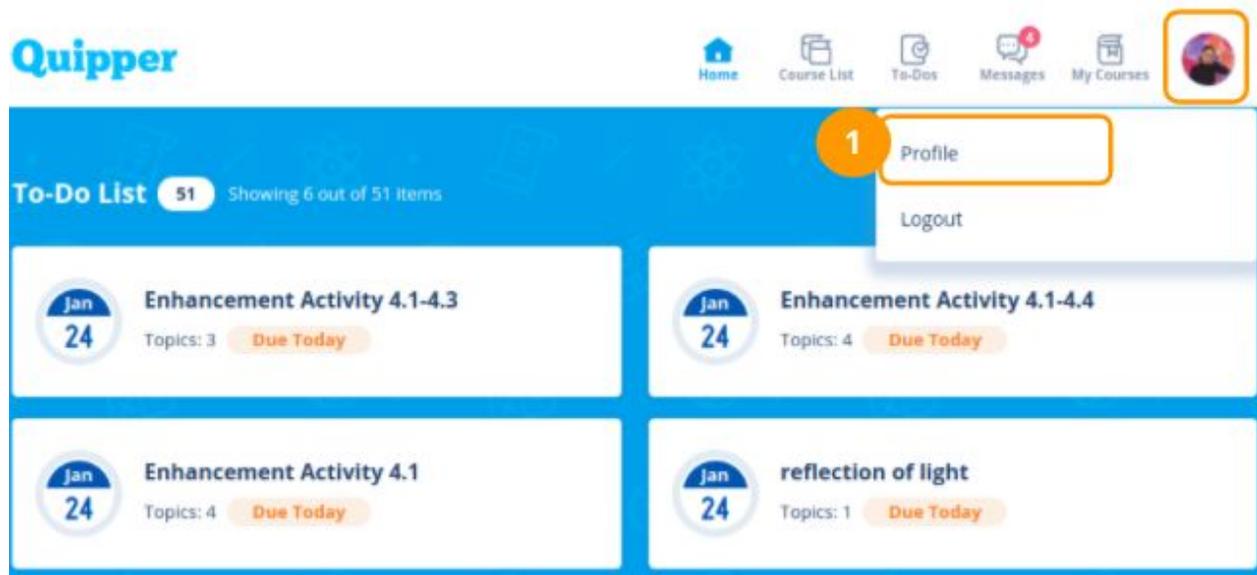


C. What is Class Code? How can the student get one?

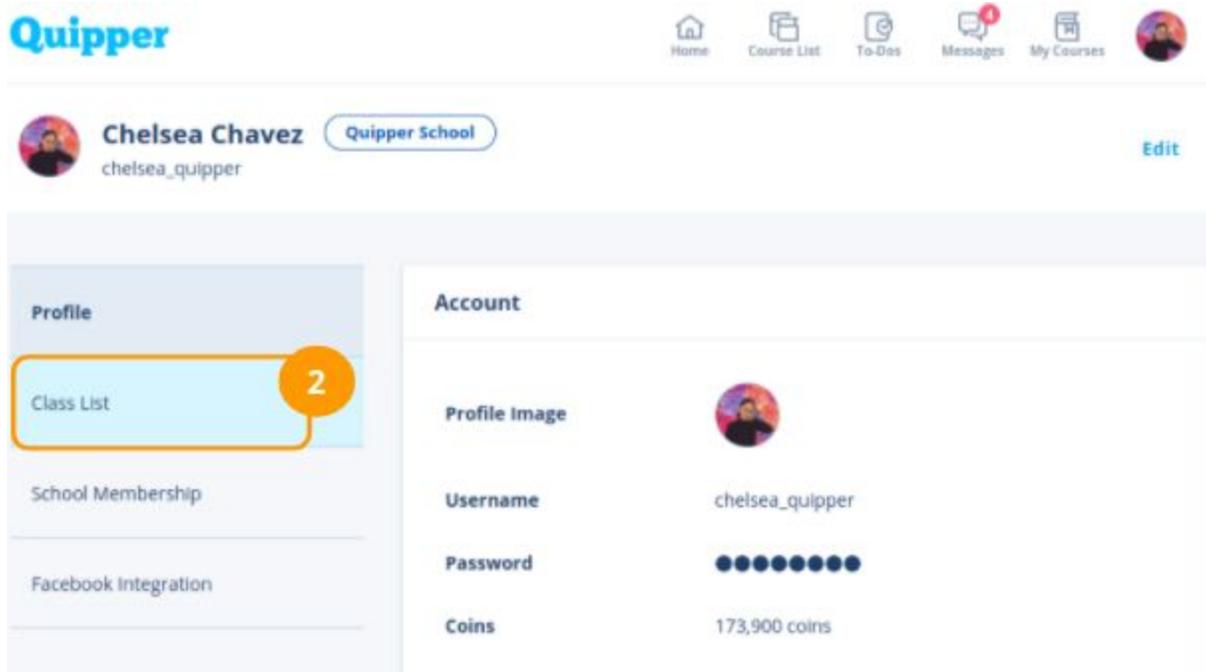
Class code is a unique alphanumeric code with seven characters that let students join their teachers' classes on Q-Learn. Teachers should give the class codes before sending an assignment.

Share this procedure with the students on how to join the class in Q-Learn.

1. Go to 'Profile'



2. Click 'Class List'

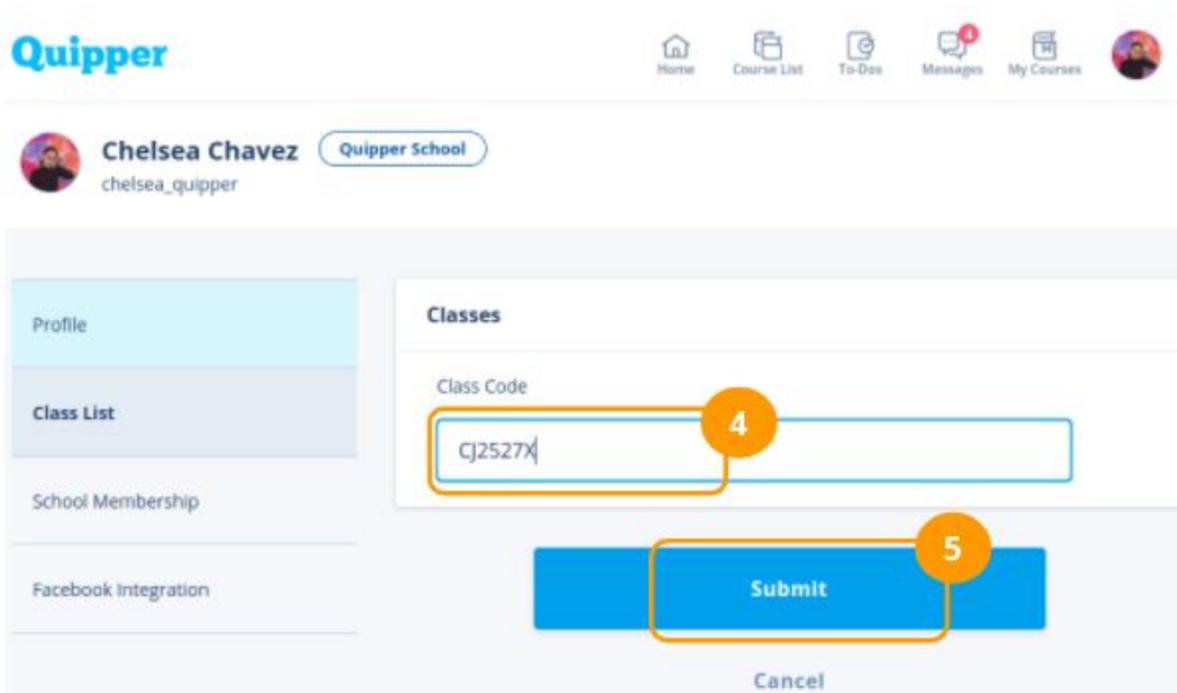


3. Click 'Enter Class Code'

Join a new class

Enter class code

4. Enter the 7-digit code
5. Click 'Submit'



D. Why can't the student find their teacher's assignment, but they already joined the class?

The students might have joined the class past the deadline of the assignment. This would not reflect anymore on the student's end because the assignment has already expired. The student should ask their teacher to extend the deadline. If it's an exam, the teacher may opt to create a separate class exclusively for the student to join and

send the missed activity there for the student to answer.

E. Students answered the assignment correctly, but the system marked it as incorrect/There's wrong information on the study guide/video lesson. What to do?

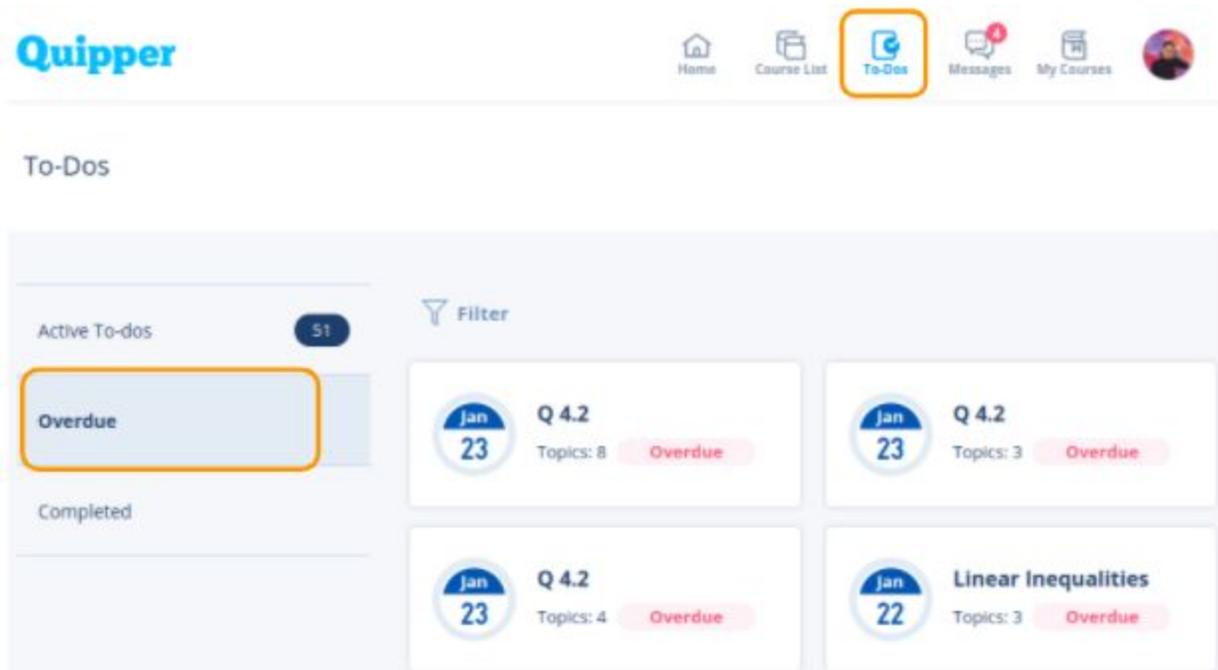
Report the issue to the teacher or directly to Quipper support (either in person or through Facebook page) with complete details for verification:

- Subject;
- Grade Level;
- Unit no.;
- Topic Title;
- Question number/Study Guide page number/Time marker on video lesson;
- and Screenshots

Updates will be given as soon as possible. If the correction made aligns with the original answer of the student, the student's score will be updated automatically.

F. Students missed one of the teachers' assignments. Can he/she still answer it?

Yes, they can find the missed activities on the 'Overdue' section under 'To-Dos'. They may still answer this, but it's up to the teacher if he/she will consider and record the student's score.



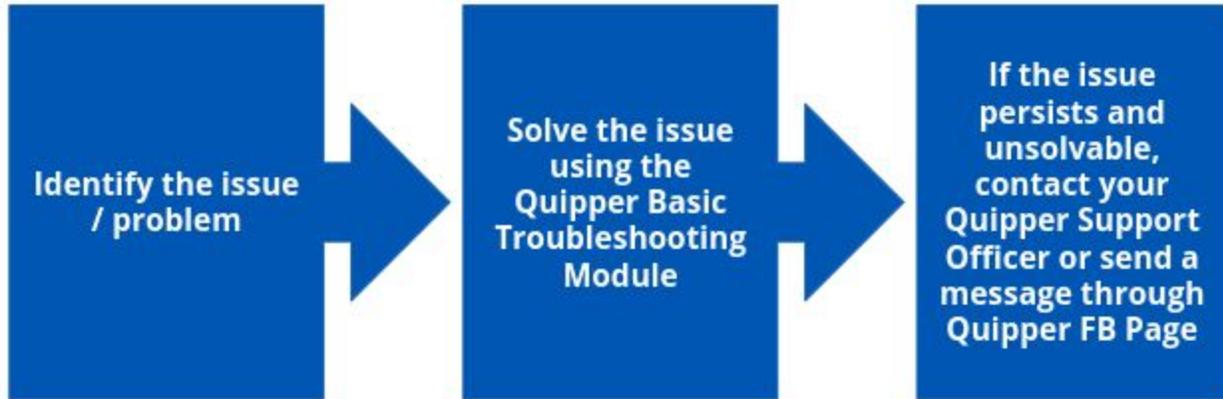
G. May the students link their Quipper account to their Facebook account?

As much as Quipper has that feature available on Q-Learn, it highly discourages the students from linking their FB accounts to their Quipper accounts. This is to avoid losing their Quipper account should anything wrong happen to their FB accounts (e.g., hacked or forgotten details).

H. What can the students do with coins?

The Quipper product team is still developing useful features for coin usage. For now, teachers may use these coin systems for motivation/rewards purposes.

Key Points



Check Your Understanding

Direction: Arrange the following procedure in the correct order.

A. How to reset the student's password? (5 pts.)

- | | |
|----------|---------------------------------|
| 1. _____ | a. Type the name of the student |
| 2. _____ | b. Key in the new password |
| 3. _____ | c. Choose 'Change Password' |
| 4. _____ | d. Go to 'Students' tab |
| 5. _____ | e. Click 'Search' |
| 6. _____ | f. Click 'Change Password' |
| 7. _____ | g. Click 'Settings' |

B. How to publish your content in Q-Create? (5 pts.)

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- a. Choose a topic you want to publish
 - b. Click 'Publish' button
 - c. In the course overview, click the 'Module'
 - d. Click 'Publish items' button
 - e. Drag the topic you want to publish

C. How to join the teacher's class in Q-Learn? (5 pts.)

1. _____c
 2. _____a
 3. _____b
 4. _____d
 5. _____e
- a. Click 'Class List'
 - b. Click 'Enter Class Code'
 - c. Go to 'Profile'
 - d. Enter the 7-digit code
 - e. Click the 'Submit' button



Answer key to Check Your Understanding

Lesson 1: The Student’s Platform

- A. Matching Type
 1. C. To-Dos
 2. D. Home
 3. B. Course List
 4. E. My Courses
 5. A. Profile

Lesson 2: Parent’s App

- A. Multiple Choice
 1. D. Active Assignment
 2. B. Average Score
 3. B. Number of Topics
 4. C. Password
 5. C. Mastered Topics Rate

Lesson 3: Quipper Basic Troubleshooting

- A. Q-Link
 1. D
 2. A
 3. E
 4. G
 5. C
 6. B
 7. F

- B. Q-Create
 1. C
 2. A
 3. B
 4. E
 5. D

- C. Q-Learn
 1. C
 2. A
 3. B
 4. D
 5. E

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A parent's role in their child's education. (n.d.). Retrieved March 16, 2020, from <http://www.trinity.catholic.edu.au/a-parents-role-in-their-childs-education/>

Rouse, M. (2014, April 25). What is troubleshooting? - Definition from WhatIs.com. Retrieved March 16, 2020, from <https://whatis.techtarget.com/definition/troubleshooting>